



# TOWN OF PRINCEVILLE

Board of Commissioners Special Called Meeting

January 23, 2018

7:00 PM

3003 N. Main Street, Tarboro, NC 27886

## MINUTES

**Present:** Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner Joe Roam Myrick and Commissioner Milton Bullock

**Staff Present:** Town Manager Greg Bethea, Public Works Brooks Wadsworth and Town Clerk Tabatha Powell

- I. **Board of Commissioners Call to Order** – Mayor Bobbie Jones @ 7pm
- II. **Invocation** - Commissioner Linda Joyner
- III. **Pledge of Allegiance** - Recited by all
- IV. **Announcements** - To be read at your leisure
- V. **Public Comments:**

❖ **Ed Bridgers, 402 Otis Avenue, *Citizen has been contacted***

1. Will the town have someone in attendance at the Rural Center Gathering in Raleigh?  
*Yes, Commissioner Joyner and Hilda Morris will attend this meeting.*
2. Army Corps of Engineers report - *Report given later in the meeting.*
3. Contract with the Sheriff Dept is supposed to be 24 hours/7 days a week  
➤ Break-ins: Bridgers Food Store and Dollar General have had two (2) break-ins each. *Sheriff's office has been notified*
4. Speeding on Main Street & Southern Terrace- *Sheriff's office has been notified.*
5. Edgecombe County Public School received \$2.3 million dollars and will reopen in August 2018

❖ **Calvin Sherrod, 909 King Avenue, Citizen has been contacted**

1. Why do all Public Work employees have to go to the landfill at the same time?  
*Trips to landfill often require multiple people to unload debris.*
2. Southern Terrace needs a second entrance/exit.  
*A second entrance/exit will be included with the development of the 52 acres.*
3. Why is Public Works picking up commercial debris from Asbury Park?  
*This was done earlier and has now been stopped.*
4. The employees are riding around on rainy days. They should be cleaning up the temporary town hall.  
*It is their responsibility to clear storm drains and evaluate and document where there are water problems throughout the town.*

❖ **Carlton Jones, 200 N. Main St. Tarboro, NC; Citizen has been contacted**

1. His questions about the USACE and the NCDOT reports. *Discussed later in the meeting.*
2. Gave statistics about the mitigation applications:  
  
190 applications for buyout / only 15 selected (8%)  
146 applications for elevation / only 80 selected (57%)  
15 applications for reconstruction / only 3 selected (16%)  
15 unoccupied  
7 commercial properties
3. Ask the board members to reconsider what is in the best interest for the citizens as well. *Board agreed later in meeting to reconsider options.*
4. What is the new Base Flood Elevation Ordinance and what does it consist of and when was it adopted?  
*Staff found two ordinances that are ambiguous and may have something to do with base flood elevation.*
5. Why didn't member of the board discuss the Army Corps of Engineer Report but spent 15 minutes discussing snow removal?  
*Board agreed later in meeting to reconsider options as a result of the Corps report.*

❖ **Mrs. Della Perkins, 123 Neville St., Citizen has been contacted**

1. Edgecombe County put in a water line near Neville Street and left a hole that's extremely dangerous to traffic; also causing damage to vehicles  
*On January 24, 2018 the hole at this location was patched.*

2. Recycle:

(a) When is the recycle picked up for Princeville?

*2<sup>nd</sup> Monday of each month*

(b) What do you put it in?

*Citizens were given recycle cans.*

(c) She has two (2) trash cans.

*2<sup>nd</sup> trash can has been picked up and replaced with a recycle bin.*

(d) Notices should be placed so they do not blow away from doors.

*Citizen told staff where to put notices at her home.*

*All questions and concerns have been addressed as of January 25, 2018.*

**VI. Adjustments to Agenda:**

1. Commissioner Joyner made a motion to move the Executive Session to after New Business; motion seconded by Commissioner Myrick; motion passed (4-0)
2. Commissioner Joyner made a motion to add agenda item H (Approval of Budget Amendment) to new business; motion seconded by Commissioner Myrick; motion passed (4-0)

**VII. Consent Agenda:**

A. Minutes of Regular Meeting: **December 19, 2017**

B. Checks paid and transfer report: **January 1, 2018 - January 18, 2018**

- Commissioner Myrick made a motion to approve the Consent Agenda; motion seconded by Commissioner Joyner; motion passed (4-0)

**VIII. Old Business:**

A. Law Enforcement Report:

Captain Norman Dozier was unavailable but did inform board members previously about education sessions that are available for citizens. Police report is available at the clerk's office.

B. Update on questions from previous Minutes (**Citizens Matters**):

- Citizen with concerns will be contacted within 10 business days to give response
- Any pot holes will be handled according to the policy and cold patches.
- Cones will be set up, to protect and warn citizens until pot holes are filled.

- Mayor Pro Tem Knight informed the Town Manager that cones are needed in Southern Terrace.  
*Cones have been placed in needed places within Southern Terrace and temporary patches have been added.*

## **IX. New Business:**

### **A. Results of USACE/NCDOT meeting Tuesday, January 16, 2018:**

- Mayor Pro Tem Knight addressed the decision made at the December 19, 2016 Board of Commissioners meeting concerning mitigation options.
- Mayor Pro Tem Knight made a motion to revisit the mitigation list that didn't include buyouts for the citizens; motion seconded by Commissioner Bullock; Commissioner Myrick and Commissioner Joyner voted against the motion; Mayor Jones voted against the motion; the motion did not pass. (3-2) *See motion later in meeting that approved this motion*

### **B. Opening of ABC Store:**

- Commissioner Joyner made a motion to allow staff to send a letter to the ABC Board asking them to reopen the Princeville Store; motion seconded by commissioner Myrick; Commissioner Bullock voted against the motion; motion passed (3-1)

### **C. Schedule Attorney Interviews:**

- Interviews were scheduled for Thursday, February 1, 2018 beginning at 5:30 pm

### **D. Advertise for Town Manager Position:**

- Commissioner Myrick made a motion to approve the advertisement and the timeline for the Town Manager position, motion seconded by Commissioner Joyner; motion passed (4-0)

### **E. Discussion on Distribution Center:**

- The Heritage Park will be renovated as a distribution center.
- Open twice a week
- Open for operation by March 1, 2018
- There is no back-up plan
- Payments of past due utility payouts are expected by end of January.
- OIC will provide workers thru June 2018

- Twin County Recovery Team can assist when OIC workers are no longer available, the Center will then be open to all citizens of the Twin Counties.

**F. Purchase of Town Hall Land and Development Agreement:**

- Commissioner Joyner made a motion to continue with the Purchase of Town Hall Land and Development Agreement as written; motion seconded by Commissioner Myrick; motion passed **(4-0)**

**X. Executive Session:**

A. Personnel: G.S. 143-318.11 (6)

B. Confidential Information: G.S. 143-318.11 (1)

- Commissioner Myrick made a motion to go into closed session in pursuant to G.S.143-318.11 (1) and (6).; motion seconded by Commissioner Joyner; Motion Passed **(4-0)**
- Commissioner Joyner made a motion to return to open session; motion seconded by Commissioner Myrick; motion passed **(4-0)**
- Mayor Pro Tem Knight made a motion to revisit the mitigation list that didn't include buyouts for the citizens; motion seconded by Commissioner Bullock; motion passed. **(4-0)**

**XI. General Concerns and Comments of the Board**

**XII. Adjournment:**

- Commissioner Myrick made a motion to adjourn; motion seconded by Commissioner Joyner; Motion passed **(4-0)**

**X**

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Bobbie D. Jones  
Mayor, February 19, 2018

**X**

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Tabatha A. Powell  
Town Clerk, February 19, 2018



**TOWN OF PRINCEVILLE**  
**Board of Commissioners Special Called Meeting**  
**February 19, 2018**  
**7:00 PM**  
**3003 N. Main Street, Tarboro, NC 27886**  
**MINUTES**

**Present:** Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner Joe Roam Myrick and Commissioner Milton Bullock

**Staff Present:** Town Manager Greg Bethea, Public Works Brooks Wadsworth and Town Clerk Tabatha Powell

- I. **Board of Commissioners Call to Order** – Mayor Bobbie Jones @ 7pm
- II. **Invocation** - Commissioner Linda Joyner
- III. **Pledge of Allegiance** - Recited by all
- IV. **Announcements** - To be read at your leisure
- V. **Public Comments:**
  - ❖ **Tommy Bolton, 116 Commercial Drive:**
    - Had questions and concerns about the Small Business Grants. *Citizen was contacted and given updates/information by Town Manager.*
  - ❖ **Ed Bridgers, 402 Otis Avenue, *Citizen has been contacted***
    - Thanked the board for the excellent work being done for the Town.
    - Concerned about the Army Corp of Engineers repairing the dike. *Blue Ribbon Committee has been formed to address this and similar issue.*
    - Concerned about racing and speeding throughout the Town. *Sheriff's office has been notified*
    - Requested stop lights to be placed on Greenwood Blvd/Mutual Blvd. *Sheriff's office has been notified and reports are being generated to see if stop lights are needed in said areas.*
  - ❖ **Carlton Jones, 509 Beasley;**

- Would like additional information on the ACE and DOT report.
- Where are we with the mitigation process. *Question was answer later in the meeting*
- Made remarks about the article in the local newspaper concerning landlords.

#### **VI. Adjustments to Agenda:**

1. Mayor Pro Tem Knight made a motion to add the information that was received at the retreat to filter to the present citizens as Old Business agenda item G; motion seconded by Commissioner Bullock; motion passed (4-0)

#### **VII. Consent Agenda:**

- A. Minutes of Regular Meeting – January 23, 2018
- B. Checks paid and transfer report for February 2018
- C. Law Enforcement Report
  - Commissioner Joyner made a motion to approve the Consent Agenda; motion seconded by Commissioner Myrick; motion passed (4-0)

#### **VIII. Old Business:**

- A. The LGC has been working on both budget and fund balance. No audits have been completed since 2012. Funds may be available to help pay for past audits. Mayor Pro Tem Knight asked for a projected fund balance? No projected fund balance can be given at this time.
- B. All invoices have been paid except for two months.
- C. The distribution center was to be moved to Heritage Park. A building permit was competed, money was paid, but there was no inspections and Certificate of Occupancy done. Working with the previous electrician so temporary power can be placed at the site. There is an alternative building in place. March 1<sup>st</sup> is the deadline for the Conetoe location.
- D. Skanska will continue working with their committees now until April on a variety of projects. A project which includes a documentary of Princeville will be presented with-in the next few months.
- E. Report of transfers that were distributed from the \$64,000 approved from the pervious month.
- F. All reported outages have been replaced, there was a total of twelve.
- G. Town Manger provided example options to the board as a guide to stimulated thought for the HMGP. The environmental assessment suggests the town has had some major flood every 20 years. The floods have become more dramatic. If money was appropriated today for the dike repair, it would be 2024 before the work begins. The board was encouraged to relook at the past decisions based off the environmental assessment. (Please see attachment for example options for consideration.)

#### **IX. New Business:**

- A. Consider approval agreement between The Town of Princeville and The Brough Law Firm, PLLC.

- Commissioner Joyner made a motion to approve the agreement of representation as Town Attorney with The Brough Law Firm; motion seconded by Commissioner Myrick; motion passed. (4-0)
- B. Consider the purchase of a system to communicate with citizens electronically.
  - Tabled
- C. Consider the establishing a Blue-Ribbon Committee to find resources to complete work on the Dike.
  - No action was taken
- D. Appointment of Tabatha Powell as Town Clerk/Finance Officer.
  - Town Manager reported the appointment of employee Tabatha Powell as Town Clerk/Finance Officer.

Retired Judge Milton "Toby" Fitch announced his run for Senate District #4 which includes all of Edgecombe County. Wished the Town much success as they rebuild and offered his support to rebuild Princeville.

House Representative Shelly Willingham stated that no decision had been made to bring the ABC store back to Princeville. Informed the board and citizens that they are trying to reposition funds for Princeville. There will be more meetings soon with the Princeville representatives and the State to discuss unmet needs, etc...

#### **X. Executive Session:**

*To discuss personnel matters: G.S. 143-318.11(a) (6)*

- Commissioner Joyner made a motion to go into closed session in pursuant to G.S.143-318.11(a)(6); motion seconded by Commissioner Myrick; motion passed (4-0)
- Mayor Pro Tem Knight made a motion to come out of closed session and return to open session; motion seconded by Commissioner Joyner; motion passed (4-0)

#### **XI. General Concerns and Comments of the Board**

#### **XII. Continuation of the February 19, 2018 Meeting will take place on March 5, 2018 at 7:00 pm, at the temporary Town Hall, 3003 North Main Street, Tarboro, NC.**

**X**

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Bobbie D. Jones  
Mayor

**X**

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Tabatha A. Powell  
Town Clerk





# TOWN OF PRINCEVILLE

**Board of Commissioners Special Called Meeting  
Continued Meeting of February 19, 2018**

**March 5, 2018**

**6:00 PM**

**3003 N. Main Street, Tarboro, NC 27886**

## **MINUTES**

**Board Members Present:** Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Milton Bullock, Commissioner Linda Joyner and Commissioner Joe Roam Myrick

**Staff Present:** Town Manager Gregory Bethea and Town Clerk Tabatha Powell

- I. **Board of Commissioners Call to Order – Mayor Bobbie Jones at 7:00pm**
- II. **Invocation given by Commissioner Linda Joyner.**
- III. **Pledge of Allegiance was recited by all.**
- IV. **Announcements**
  - ***"Essentials of Municipal Government Training"*** will be held in Greenville, NC on Friday, March 9, 2018 and Saturday, March 10, 2018.
  - Town of Princeville Regular Monthly Meeting will be held on Monday, March 19, 2018 at 7:00pm in the temporary Princeville Town Hall, Tarboro, NC.
  - The Princeville Distribution Center is in the old Mental Health Building (single story brick building) at 3007 N. Main Street, Tarboro, NC. Operating hours are 8:30am - 12:00pm on Tuesdays and Thursdays.
- V. **Public Comments:**
  1. **Ed Bridgers: (503 Otis Street, Princeville, NC)**  
Asked the board to give reports on progress with the town.  
Made comments about the ABC board and it's decision to reopen it's location in Princeville

**2. David Birth: (Unknown):**

Made comments about his personal recovery experience.

**3. Angela Mallory Pitt: (210 Suggs Street, Princeville, NC):**

Made comments about not being eligible for the buyout. Ms. Mallory stated she don't feel comfortable in Princeville and that this has been a bad experience.

**4. Carlton Jones: (Tarboro, NC 27886):**

Made comments about the citizens not able to receive the buyout due to decisions from the town leaders. Asked the board to reconsider their decision to include buyout.

**5. Shella Roberson: Not Present**

**6. Calvin Sherrod:**

Made comments about the previous retreat. Had questions and concerns about the Public Works department activities on a rainy day. Asked the board to contact LCG (Sharon Edmonson) about the high water bills.

**7. Sequoia Health:**

Would like to be reconsidered for the buyout, previous application was denied.

**VI. Adjustments to Agenda:**

- Commissioner Joyner made a motion to add Drainage Canal Update to New Business; motion seconded by Commissioner Myrick; motion passed. (4-0)

**VII. Consent Agenda**

**VIII. Old Business:**

**A. Hazard Mitigation Grant Program (H.M.P.G): Mitigation Option Proposal**

- Board and staff discussed the Proposed Mitigation Options provided to the board. (*Mitigation Option Proposals are available in the office of the Town Clerk*)
- Mayor Pro Tem Knight expressed her concern about the decisions that were made prior about allowing acquisition as an option in the mitigation process. She asked if the board to reconsider their previous motion to include all options in the best interest of all citizens in the town of Princeville. Advocating for the citizens to have the option to make decisions that best fits their personal circumstances. We need to protect and save our citizens while we are still able to build upon our historical significance. We do not want to hold any citizens who wishes to leave. We are on a time line and we need to move forward.
- Commissioner Bullock stated that the board serves at the pleasure of the citizens
- Mayor Jones stated that the citizens knew where he stood with the buyout before being re-elected as Mayor with over 70% of votes.
- Town Manager Bethea informed the board that there were never enough monies allocated for all citizens. Asked the board to reconsider and add the five acquisitions after giving the updated information and ask for a motion. No motion was made by the board at that time.

- **Rodger Saubers:** Informed the board that the 53-acers, has been for sale for over 2 years before being brought by CB Daughtridge. He previously evaluated the land and after a rain storm the land was mostly stomps and water. He stated he declined to purchase the land to grow trees due to the condition.
- **Commissioner Myrick** made it known that floods happen, and money is spent to reconstruct land in Florida, Princeville should be no different.
- **Commissioner Bullock** talked about the rainy-day fund. Asked to take the models to the attorney and to not rush deciding on an option for mitigation.
- Timeline is to have a decision and information to the state by March 23, 2018
- **Commissioner Joyner** stated the board needs to decide on an option with attorney input, but to not change the deadline.
- **Town Manger** asked the board to have another meeting, which will be held on Thursday, March 8, 2018 @ 6:30 pm.
- **Retired Judge Toby Fitch** gave his blessings to the board because he knows how hard of decision they have. Ask the board to never loose site in what lies ahead for Princeville, and to not let anyone come between them as a team. He stated how hard of a task that this board has in the recovery of Princeville and asked them to do what's best for everyone.

#### **B. Edgecombe County Alcohol Beverage Control Board:**

- **Commissioner Myrick** asked for three more years of financial information.

### **IX. New Business:**

#### **A. Drainage Canal Update:**

- **Town Manager Bethea** recognized the Town and O.I.C employees for the work being completed relating to the canals and other places throughout the Town.
- The Town should have some capability to keep maintenance up on the dike.
- Suggested that the Town take full responsibility for the up keep of the dike. Such as cutting the grass, unblocking the stream and working on the canals.
- Will begin searching for funds to complete the task at hand.
- Suggest the project to begin for summer.
- Suggest that the work can be completed by our Public Works Department but will check the price for bidding out the work.

### **X. General Concerns and Comments of the Board:**

- **Commissioner Joyner:** Thanked everyone for attending, assured the citizens that they are a team and discussions are necessary.

- **Commissioner Myrick:** Thanked everyone for attending, recognized Retired Judge Toby Fitch for the powerful words of wisdom. Acknowledge the Town Manager Mr. Greg Bethea for all his challenging work.
- **Mayor Pro Tem Knight:** Thanked Judge Fitch for his profound and exact words of wisdom; thanked the citizens for attending and asked for their continued support and input.
- **Commissioner Bullock:** Thanked everyone attending and supporting the town; asked for continued prayers; thanked the citizens for their patience.
- **Mayor Jones:** Thanked everyone for attending; reminded everyone of the meeting on March 8, 2018 @ 6:00; ask the citizens to go out and see the movie Blank Panther.

**XI. Adjournment:**

- Mayor Pro Tem Knight made a motion to Adjourn; motion seconded by Commissioner Myrick; motion passed. (4-0)
- Meeting Adjourned

**X**

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Bobbie Jones  
Mayor

**X**

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Tabatha Powell  
Town Clerk



# TOWN OF PRINCEVILLE

## Board of Commissioners Special Called Meeting

March 8, 2018

6:00 PM

3003 N. Main Street, Tarboro, NC 27886

## MINUTES

**Board Members Present:** Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Milton Bullock, Commissioner Linda Joyner and Commissioner Joe Roam Myrick (*Note: Mayor Pro Tem Knight was conferenced in via telephone until arrival to meeting location.*)

**Staff Present:** Town Manager Gregory Bethea and Town Clerk Tabatha Powell

- I. **Board of Commissioners Call to Order – Mayor Bobbie Jones at 7:00pm**
- II. **Invocation given by Town Manager Gregory Bethea.**
- III. **Pledge of Allegiance was recited by all.**
- IV. **Announcements**
  - **"Essentials of Municipal Government Training"** will be held in Greenville, NC on Friday, March 9, 2018 and Saturday, March 10, 2018.
  - **Criteria for Selecting Town Manager Meeting** will be held on Saturday, March 10, 2018 at 3:30pm in Greenville, NC.
  - **Town of Princeville Regular Monthly Meeting** will be held on Monday, March 19, 2018 at 7:00pm in the temporary Princeville Town Hall, Tarboro, NC.
  - **Town Manager Interviews** are scheduled for Friday, March 23, 2018 and Tuesday, March 27, 2018 beginning at 5:30pm.
- V. **Public Comments:**
  1. **Delia Perkins (503 Neville Street, Princeville, NC)**  
Asked the board to give reports on progress with the town.
  2. **Van Holland (Tar River Times, Tarboro NC):**

Made announcement about Mid-Lake Mobile Home Park closing because of new tire business.

**VI. Adjustments to Agenda: None-**

**VII. Consent Agenda:**

- Commissioner Bullock made motion approve the Consent Agenda; motion seconded by Commissioner Myrick; motion passed. **(4-0)**

**VIII. Executive Session:**

**A. Confidential Information - Closed Session pursuant to (NCGS 143-318.11 (a) (1)).**

- Commissioner Myrick made a motion to go into Closed Session; motion seconded by Commissioner Bullock; motion passed. **(4-0)**
- Commissioner Linda Joyner made motion to come out of Closed Session and return to open session; motion seconded by Commissioner Myrick; motion passed. **(4-0)**

**IX. Old Business:**

**A. Hazard Mitigation Grant Program (HMPG) Confidential Information - Closed Session (NCGS 143-318.11 (a) (1)).**

- Mayor Jones thanked everyone for staying around and took the time to let all know that he learned something new, and that no one is perfect.
- Mayor Jones informed the citizens of the newly proposed option for mitigation and open the floor for questions from all.
- Commissioner Bullock made motion to include all approve applicants each of whom will be given the options of acquisition, elevation or reconstruction of their property. Newly qualified property owners will be added based on available funds, with priority given to properties in the most highly impacted areas. Which will be determined by those properties in the lowest elevations in the community. This proposal is open to all approved property owners, including Landlords. But, each property owner shall be entitled to funds for one property only. The applicants approved for acquisition will be given incentives to relocate to the 53-acre site, such as but not limited to, free land and down payment assistance. However, the final decision for each property shall be made by the property owner.
- Motion seconded by Commissioner Joyner; motion passed. **(4-0)**

**X. General Concerns and Comments of the Board:**

- Commissioner Joyner: Thanked everyone for being consistent and persistent, we want to make sure we do the best thing for the citizens. Without the Town there are no citizens, without the citizens there is no Town.
- Mayor Pro Tem Knight: Echoed Commissioners Joyner's remarks, thanked citizens for patience, ask the citizens to take this time to get educated. Ask citizens to help educate the citizens that were not present. Thanked everyone for their patience.
- Commissioner Bullock: thanked everyone coming and for their patience. Stay united. Asked the citizens to keep the pressure on the board.
- Mayor Jones thanked everyone for coming, stated that this is just the beginning.

**XI. Adjournment:**

- Commissioner Milton Bullock made a motion to Adjourn; motion seconded by Commissioner Myrick; motion passed. **(4-0)**
- Meeting Adjourned

**X**

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Bobbie Jones  
Mayor

**X**

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Tabatha Powell  
Town Clerk



# TOWN OF PRINCEVILLE

Board of Commissioners Special Called Meeting  
March 19, 2018

5:30 PM

3003 N. Main Street, Tarboro, NC 27886

## MINUTES

**Board Members Present:** Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Milton Bullock, Commissioner Linda Joyner and Commissioner Joe Roam Myrick

**Staff Present:** Town Manager Gregory Bethea, Public Works Director Brooks Wadsworth and Town Clerk Tabatha Powell

**Guest Present:** Kevin Glades, Nick Kuhn (AECOM)

- I. **Board of Commissioners Call to Order – Mayor Bobbie Jones at 7:00pm**
- II. **Invocation given by Town Manager Gregory Bethea.**
- III. **Discussion on renovation of old Town Hall:**

*Please see attachment:*

*NC Department of Public Safety - Princeville -Town Hall Bridging Documents*

- IV. **General Concerns and Comments of the Board: None**

**V. Adjournment:**

- Mayor Pro Tem Knight made a motion to Adjourn; motion seconded by Commissioner Joyner; motion passed. (4-0)
- Meeting Adjourned

X

Glenda L. Knight  
Mayor Pro Tem

X

Tabatha Powell  
Town Clerk





# **TOWN OF PRINCEVILLE**

## **Board of Commissioners Regular Monthly Meeting**

**March 19, 2018**

**7:00 PM**

**3003 N. Main Street, Tarboro, NC 27886**

### **MINUTES**

- I. Board of Commissioners Call to Order**
- II. Invocation giving by Public Works Director Brooks Wadsworth**
- III. Pledge of Allegiance**
- IV. Announcements**
  - Town of Princeville Regular Monthly Meeting will be held on Monday, April 16, 2018 at 7:00pm in the temporary Princeville Town Hall, Tarboro, NC.
  - Town Manager Interviews are scheduled for Friday, March 23, 2018 and Tuesday, March 27, 2018 beginning at 5:30pm.
  - The Town of Princeville Offices will be closed on Friday, March 30, 2018 observing Good Friday.
- V. Public Comments**
  - 1. Ed Bridgers (503 Otis Avenue, Princeville, NC):**
    - Comments about the Army Corp of Engineers wanting to extend the dike along 258 and Highway 111. Stated the Town need to provide a right-away so that the project could move forward; there are property owners willing to give the Town access to needed property.
    - Passed in petition for additions property easement of the dike.
  - 2. Calvin Sherrod (606 King Avenue, Princeville, NC)**
    - Comments and concerns about the high-water bill, commented that Sharon Edmondson from the Local Government Commission should have more information.
    -

**3. Della Perkins (123 Neville Street, Princeville, NC):**

- Comments and concerns about the renovation of the Town Hall building; asked for the building to remain a multi-purposed building.

**VI. Adjustments to Agenda**

- Mayor Pro Tem Knight made a motion to add the discussion of Manufactured Homes as Item D in Old Business; motion seconded by Commissioner Joyner; motion passed. **(4-0)**

**VII. Consent Agenda**

- Commissioner Joyner made a motion to approve the consent agenda; motion seconded by Mayor Pro Tem Knight by motion passed. **(4-0)**

Minutes of March 8, 2018 Special Called Meeting  
Minutes of the March 10, 2018 Special Call Meeting  
Check Detail

**VIII. Reports: All reports are available at the office of the clerk.**

**A. Senior Citizens Report: Linda Worsley, Director**

- Will apply for grant in May, that will help provide funds for lunch.
- 16 citizens are needed for the program

**B. Edgecombe County Sheriff's Report**

**IX. Old Business**

**A. Hazardous Mitigation Grant Program Update: Town Manager Bethea and Calvin Adkins**

- Citizens have been contacted and updated with the current process and changes available.
- Only 1(one) applicant has changed their application to date
- Staff and the State will start contacting applicants who was denied for additionally information.
- 15 more applicants need to be contacted
- Process is on schedule to meet deadline

**B. Edgecombe County ABC Board Sales Report Update: Town Manager Bethea - Report available in the clerk's office**

- Commissioner Joyner made a motion to Invite the Edgecombe County Board of Commissioner to partner with the board of commissioners to petition the ABC board to retain the ABC store in Princeville; motion seconded by Commissioner Myrick; motion passed. **(4-0)**

- C. Ditch Cleaning Update: *Town Manager Bethea and Brooks Wadsworth***
- Funds may be available through the CBDG-DR to purchase equipment that will allow the town to maintain the ditches.
  - Meeting set for the March 29 for recommendations of how the funds should be allocated.
- D. Discussion of Manufactured Homes:**
- Town Manager recommended the planning board make recommendations to the board. The current ordinances lack detail and clarity.

**X. New Business**

- A. Presentation by Mr. Reginal Speight – District Director, Office of Congressman G.K. Butterfield:**
- Comments about the government shut-down
  - 80-billion dollars available for disaster relief, 17-billion dollars dedicated to the Army Corp of Engineers
  - Send a letter jointly to move the dike repair forward, as soon as there is confirmation about the details of the line-item within the budget.
- B. Presentation by Mrs. Sharon Edmonson - Local Government Commission:**
- LGC are responsible for the 2012-2015 bookkeeping and audits
  - No money has been applied to any audits
  - CBDG funds may be available to have audits completed
  - Revenues, sales and property taxes are on track
  - Staff need more training
  - Suggested the town to contract with another CPA
  - Personnel is the largest expenditure; it's a major decision on how the board chooses to handle the cost of personnel and what cuts, if any, should be made.
  - Savings are unclear currently
- C. Appoint Planning Board Members**
- Commissioner Joyner made a motion to change the Planning Board's name to The Planning and Adjustment Board; motion seconded by Commissioner Myrick; motion passed. **(4-0)**
  - Planning and Adjustment Board Members recommendations:  
Joyner- Doristine Wiggins  
Myrick- Ann B. Howell  
Bullock- Delia Perkins  
All other board members will be given later

**D. Town Manager Revised Contract:**

- Commissioner Myrick made a motion to accept the revised contract with the following changes:
  1. Hours/Days —3 days a week
  2. Delete the last sentence in Section IV
  3. Section V – Suspended with or without full pay and benefits depending upon circumstances
- Motion seconded by Commissioner Joyner, motion passed. (4-0)

**XI. Executive Session- None**

**XII. General Concerns and Comments of the Board**

- Commissioner Myrick thanked everyone for coming and acknowledge that the process is moving forward
- Commissioner Joyner thanked everyone for coming, their willingness and participation, thanked all the guest for attending.
- Mayor Pro Tem Knight and Commissioner Bullock echoed Commissioner Joyner's remarks
- Mayor Jones thanked everyone for attending and thanked the guest in attendance

**XIII. Adjournment**

- Commissioner Joyner made a motion to adjourn; motion seconded by Commissioner Myrick; motion passed. (4-0)
- Meeting Adjourned

**X**

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Glenda L. Knight  
Mayor Pro Tem

**X**

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Tabatha Powell  
Town Clerk



# **TOWN OF PRINCEVILLE**

**Board of Commissioners Special Called Meeting**

**March 23, 2018**

**5:30 PM**

**3003 N. Main Street, Tarboro, NC 27886**

## **MINUTES**

**Board Members Present:** Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner Milton Bullock and Commissioner Joe Roam Myrick

**Staff Present:** Town Clerk Tabatha Powell

**Guest Present:** Charles A. Hammond

- I. Board of Commissioners Call to Order at 5:30 pm.**
- II. Invocation by Commissioner Linda Joyner.**
- III. Pledge of Allegiance was recited by all.**
- IV. Appoint Planning and Adjustment Board Members**
  - Planning Board Member Recommendations: Sandra Willoughby, Doristine Wiggins, James Batts. Remaining members will be given later.
  - Commissioner Joyner made a motion to add the Blue-Ribbon Committee discussion to the agenda; motion seconded by Mayor Pro Tem Knight; motion passed. (3-0)
    - Blue-Ribbon Committee Member Recommendations: Yasheka Evette Jones, Ed Bridgers, Deloris Porter, Naeema Muhammad and Delia Perkins

**V. Executive Session: Personnel, G.S. 143-318.11.(a)(6)**

- Mayor Pro Tem Knight made a motion to open closed session; motion seconded by Commissioner Joyner; motion passed **(4-0)**
- Mayor Pro Tem Knight made a motion to close the executive session; motion seconded by Commissioner Joyner; motion passed. **(4-0)**
- Commissioner Bullock made a motion to return to open session; motion seconded by Commissioner Joyner; motion passed. **(4-0)**

**VI. General Concerns and Comments of the Board: None**

**VII. Adjournment**

- Mayor Pro Tem Knight made a motion to adjourn; motion seconded by Commissioner Joyner; motion passed. **(3-0)**
- Meeting Adjourned

**X**

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Glenda L. Knight  
Mayor Pro Tem

**X**

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Tabatha Powell  
Town Clerk



# TOWN OF PRINCEVILLE

## Board of Commissioners Regular Monthly Meeting

April 16, 2018

7:00 PM

3003 N. Main Street, Tarboro, NC 27886

## MINUTES

- I. **Board of Commissioners Call to Order at 7 pm.**
- II. **Invocation by Commissioner Linda Joyner**
- III. **Pledge of Allegiance recited by all.**
- IV. **Announcements**
  - Edgecombe County Sheriff's Office will host their Annual Appreciation Dinner on April 20<sup>th</sup> beginning at 6:30pm at the West Edgecombe Ruritan Club, Highway 43, Rocky Mount, NC.
  - Skanska Group Presentations will be Tuesday, April 17<sup>th</sup> @ 5:30, at the temporary Town Hall, 3003 North Main Street Tarboro, NC.
- V. **Public Comments:**
  - **Billy & Cody Medford – 53 Commercial Drive, Princeville, NC 27886:**  
Questions and concerns about the shutdown of his business that caused 3 people to be out of work; Asked the board for a planning and zoning change his business location.
- VI. **Adjustments to Agenda: None**
- VII. **Consent Agenda:**
  - Commissioner Joyner made a motion to accept the Consent Agenda; motion seconded by Commissioner Myrick; motion passed. (4-0)
- VIII. **Presentations:**
  - A. **Cara Archer – AVP, CB Market Leader III, Manager, BB&T:**

Mrs. Archer introduced a program through community engagement, called Bank on Your Success. The program is a three to four-part series that is offered to anyone, you do not have to be a member, just show up.

1. Checks and Savings
2. Budgeting/ Banking Basics
3. Homeownership
4. Growing your Small Business

Mrs. Archer can be contacted at the Tarboro BB&T Branch for more information.

**B. Public Works Employee Appreciation:**

The public works department were presented with certificates and gift cards of appreciation, for their challenging work and dedication to the Town of Princeville.

**Public Works Department Members:**

- Brooks Wadsworth, Public Works Director
- Lamean Godwyn, Crew Leader
- Justin Hines, OIC
- Jacob Joyner, OIC
- Raymond Powell Jr., OIC
- Derrick Ceefus, OIC

**IX. Old Business**

**A. Update on Distribution Center:**

Center has not been utilized by the citizens as before. Staff recommends that the center be closed, once the remaining items are disbursed.

**B. Update on town-owned properties and apartment complexes:**

Staff working on the final stages with deed transfer for Town Hall. Final designs will be submitted the following day for Town Hall renovations. NC State classes will meet to give a final showing of ideas for the historic buildings. Apartment Complexes: Housing Authority working with HUD to have tax credits transferred to the new 53-arcs; 54 units are expected to transfer. Letters of support will be needed, from the Town. There are 5 parties interested in repopulating Prince Court and Pioneer Court. Asbury Park apartments are open and accepting applications. Glen Bridge Apartments received its Certificate of Occupancy and expected to open with-in the next few weeks. Fire Department: New Fire Chief



Antwan Brown; All FEMA and State funds will have to be processed through the Town books. Fire Department is doing well and look strong, no problems with the department. *Citizen Return Update is attached and can be inspected at the office of the clerk.* \$168,000,000.00 have been obligated for mitigation through the State for CDBG funds.

**C. Update on the budget, audits and bank account statements:**

Audits are underway. LGC searching for auditing firm to complete 2011 audit has not been completed and no funds have been assigned for the audit. There is a separation of responsibilities at this time therefore deadlines are not being met. Two bookkeeping firms are being contacted to provide day to day bookkeeping.

**D. Update on the HMGP process and applicants & Update of additional anticipated mitigation funds: D&E**

E. Contact has been made to all listed applicants. Additional buyouts have been requested. List of Funds: \$13.5 million for HMGP, \$28 million to county for CBDG, \$22 million of the \$28 million is for housing; 250 applicants, 8 of the 250 applicants have been certified. Included in the \$28 million, \$2.2 have been allocated for public facilities and equipment.

**F. Update on the 53 acres:**

Revised site plan was presented. *(Plan available at the office of the Town Clerk)*

**X. New Business**

**A. Update on the Princeville Volunteer Fire Department:**

Fire department in dire need of relocating; Construction take 8-10 weeks; Fire Department members will help with some of the construction; Brooks will be the general contractor for the renovation of the building; the renovated building will be temporary; building will not be able to be used as a fire station, public works or any other facilities in which FEMA funds have been previously given for.

**B. Update on the OIC program:**

The last OIC workers will be leaving in August.

**C. One Call Now:**

Citizens are encouraged to add their telephone numbers to the call list for updated information; system is a better way of communicating with our citizens.

**D. Update on the Right-of-Way with DOT:**

The location of the right-of-way has not been confirmed; *Report available in the office of the Town Clerk.*

**E. Update on denial for stop light on Main Street and Walston Street:**

Reports indicated that there was not enough traffic to place a stop light in the requested areas.

**F. Update on Public Works Department drainage, ditches and yard waste pick-up:**

Board members and staff discussed the ordinances and policies that are in place for limbs, leaves/yard waste. Different options were discussed. No changes were made to the ordinances and policies.

**G. Enforcement of Minimum Housing Standards:**

Board members and citizens were informed of the enforcement of the minimum housing standards. Public Works Director, Brooks Wadsworth gave an overview of work completed on the canal system.

**XI. Executive Session:**

Personnel, G.S. 143-318.11. (a)(6), Confidential Information G.S. 143-318.11. (a)(1)

- Commissioner Myrick made a motion to go into executive session; motion seconded by Mayor Pro Tem Knight; motion passed. (4-0)
- Commissioner Joyner made a motion to remove any applicant from the HMGP list who received a free home; motion seconded by Commissioner Myrick; motion passed. (4-0)
- Commissioner Joyner made a motion to close the executive session and return to open session; motion seconded by Commissioner Myrick; motion passed. (4-0)
- Announcement: Town Manager Interviews will be April 27, 2018 at 5&6pm, at the temporary Town Hall.

**XII. General Concerns and Comments of the Board: Non\**

**XIII. Adjournment:**

- Commissioner Myrick made a motion to adjourn; motion seconded by Commissioner Joyner; motion passed. (4-0)

X

Bobble D. Jones  
Mayor

X

Tabatha Powell  
Town Clerk



# **TOWN OF PRINCEVILLE**

**Board of Commissioners Special Called Meeting**

**April 27, 2018**

**5:00 PM**

**3003 N. Main Street, Tarboro, NC 27886**

## **MINUTES**

**Board Members Present:** Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner JoeRoam Myrick

**Absent Board Members:** Commissioner Milton Bullock

**Staff Present:** Town Clerk Tabatha Powell

**Guest Present:** Shanelle Harris and Isham Spann Jr.

- I. Board of Commissioners Call to Order at 5:00 pm.**
- II. Invocation by Commissioner JoeRoam Myrick.**
- III. Pledge of Allegiance was recited by all.**
- IV. Executive Session: Personnel, G.S. 143-318.11.(a)(6)**
  - Commissioner Myrick made a motion to open executive session; motion seconded by Commissioner Joyner; motion passed **(3-0)**
  - Mayor Pro Tem Knight made a motion to close the executive session; motion seconded by Commissioner Joyner; motion passed. **(4-0)**
  - Commissioner Joyner made a motion to return to open session; motion seconded by Mayor Pro Tem Knight; motion passed. **(4-0)**
- V. General Concerns and Comments of the Board: None**
- VI. Adjournment:**

- Mayor Pro Tem Knight made a motion to adjourn; motion seconded by Commissioner Joyner; motion passed. **(4-0)**
- Meeting Adjourned

**X**

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Bobbie D. Jones  
Mayor

**X**

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Tabatha Powell  
Town Clerk



# TOWN OF PRINCEVILLE

## Board of Commissioners Regular Meeting

May 21, 2018

7:00 PM

3003 N. Main Street, Tarboro, NC 27886

## MINUTES

**Board Members Present:** *Mayor Pro Tem Knight, Commissioner Linda Joyner, Commissioner Bullock, Commissioner JoeRoam Myrick*

**Absent Board Members:** *Mayor Bobbie Jones*

**Staff Present:** *Town Manager Greg Bethea, Public Works Director Brooks Wadsworth, Attorney TC Morphis and Town Clerk Tabatha Powell*

- I. Board of Commissioners Call to Order at 7pm.**
- II. Invocation by Commissioner Linda Joyner.**
- III. Pledge of Allegiance was recited by all.**
- IV. Announcements:** None
- V. Public Comments:**
  - 1. Ed Bridgers**, Otis Ave, Princeville: Had questions and concerns about the hold-up on the counter measures for the extension of the dike.
  - 2. Calvin Sherrod**, 905 King Ave, Princeville: Had questions and concerns about getting the streets paved in Southern Terrace, debris pick-up, town clean-up, suggested problems in public works department.
  - 3. Billy & Cody Medford**, 53 Commercial Drive, Princeville: Had questions and concerns about the rezoning of 53 Commercial Drive, Princeville; business has been shut down for a month.
  - 4. Rena Earnhardt**, Harris Development (property located in Southern Terrace): Ask for a zoning change for 11 lots located in Southern Terrace, from R1 to RA-1 or R2, to allow for manufactured homes.
  - 5. Carlton Jones**, 509 Beasley St., Princeville: Ask the board and planning board to consider rezoning the Southern Terrace area. Had question and concerns about debris pick-up with-in the town.
  - 6. Patricia Powell**, 206 5<sup>th</sup> St., Princeville: Had questions and concerns about the garbage/debris pick-up and not being notified of town business/activities.

**VI. Adjustments to Agenda:**

Commissioner Bullock made a motion to add:

*H - Manufactured Homes*

*I - Rezoning of the Paint Shop located at 53 Commercial Drive*

*J - Trash Pick-up*

*K - Request for qualifications for Pioneer Court and Prince Court*

Motion seconded by Commissioner Myrick; motion passed. **(4-0)**

**VII. Consent Agenda:** Commissioner Joyner made a motion to approve the Consent Agenda; motion seconded by Commissioner Myrick; motion passed. **(4-0)**

**VIII. Presentation**

**A. Tar River-Flood Analysis and Mitigation Ideas:** Brooks Wadsworth, Public Works Director, (*Report available in the office of the Clerk*):

**B. Matt Frey - Skanska:** Mr. Frey announced Skanska second year of partnership with Princeville. The Skanska Leadership Program consists of 40 leaders that's made up of 7 committees. The main two program goals consist of self-sustaining and building Hope. with 5 areas of Interest. 1. Short-term Interest, 2. Gala (local fundraiser in August), 3. Emergency Preparedness Program, 4. Training and equipment (will be provided for the Public Works department), 5. Web-site/Social Media Development.

**IX. Old Business:**

**A. Blue Ribbon Committee Name Changing:** Commissioner Myrick made a motion to rename the Blue-Ribbon Committee to the Princeville Advocacy Committee; motion seconded by Commissioner Joyner; motion passed. **(4-0)**

**B. Recognition of Members:** Ed Bridgers, Delores Porter, Naeema Muhammad, Yashika Evette Jones, Delia Perkins.

**C. Planning and Adjustment Board Member Recognition:** Linda Worsley (Chair) Calvin Adkins, Kenneth Sanders (Vice-Chair), Sandra Willoughby (Secretary), Doristine Wiggins. Meeting dates will be on Thursdays, before the 3<sup>rd</sup> Monday (as needed).

**D. Update to Cost and Design of Town Hall:** Adjustments have been made, final designs have not been received

**E. Update on Collection of Utility Bills from Conetoe Life Center-Distribution Center:** Final amount has been paid in full.

**F. Dike Maintenance:** The Town of Princeville has initiated and offered to partner with the County to clear connected drainage canals on the river side of the dike, helping to clear any related debris from flood gates and monitor their close ability, etc. We are also clearing any canals and flood-gates on the NCDOT related dikes. There was an annual US Army Corps dike" overview" inspection hosted by the County on May 15. Brooks will be attending and will be a part of

the inspection process. He has been reviewing the inspections and recommendations from the 2016 review.

**G. Request for County to Administer Hazard Mitigation Funds:**

Commissioner Joyner made a motion to allow Edgecombe County to administer the Hazard Mitigation Grant Program Funds; No Seconded; ***Motion Failed.***

Commissioner Joyner made a motion to allow Edgecombe County to administer the Hazard Mitigation Grant Program Funds; Motion seconded by Mayor Pro Tem Knight; Motion passed; ***(4-0)***

**H. Manufactured Homes:** Town Manager recommended to not move forward with any changes at this time. Manufactured Homes have been an ongoing issue since 2015. ***(No Action Taken in 2015)***

Recommendations made to move forward with allowing manufactured homes in Southern Terrace. All applications for rezoning must go before the Planning and Adjustment Board. A special call meeting can be called to move the process quicker.

Mayor Pro Tem Knight made a motion to hold a Special Call Meeting for the Planning and Adjustment Board to look at the new rezoning application; Motion seconded by Commissioner Bullock; Motion passed. ***(4-0)***

**I. Rezoning for 53 Commercial Road (*Paint Shop*):** No application has been filed with the clerk. Attorney will contact clerk for more information.

**J. Trash Pick-up:** Town Manager asked board members if they would like to make any changes/updates to the current ordinance/policies for garbage collections. Residents should call the town hall for bulk item pick-ups. Staff will then contact Waste Industries for the bulk item pick-up. Waste Industries made recommendations to Commissioner Myrick made recommendation to send out the garbage collection policy to residents. ***No changes were made to the garbage policy.***

**K. Properties in Princeville:**

**Prince Court:** Town Manager reported no change on deed to the land under Town Hall.

**Pioneer Court** is working directly with HUD on how they will dispose of the existing property. HUD will be moving the new development to the 53 acres. There are two groups interested, HUD may not allow towns input. RFQ will be sent out to all interested parties, to see if each applicant has the individual resources and experience to repopulate, without any government assistance.

**X. New Business:**

- A. Bids for Renovation of Fire Station:** Report by Public Works Director Brooks Wadsworth. Anticipated time of completion is 60 days.

Commissioner Myrick made a motion to approve the contract for New Vision Metal Work, totaling \$80,000, for the renovation of the Fire Department; Motion seconded by Commissioner Joyner; Motion passed. **(4-0)**

**B. Waste Industries Contract Renewal:**

The company has asked for a three-year contract extension until June 30, 2021. The rates are as follows:

**2018-2019 (No Increase)**  $\$13.73 + \$2.05 = \$15.78$

**2019-2020 (2% Increase)**  $\$14.00 + \$2.09 = \$16.09$

**2020-2021 (2% Increase)**  $\$14.28 + \$2.13 = \$16.41$

There's a total of 438 households being pick-up currently. This number is subject to change daily.

Commissioner Myrick made a motion to renew Waste Industries Contract with the addendum of rate change, for three years, 2018-2021; Motion seconded by Commissioner Bullock; Motion passed. **(4-0)**

**C. Exemption of Storm water Engineering Project from Mini Brooks**

**Requirements:** The Town had been working with the MacConnell Engineering firm to do an assessment of the stormwater system damage that was done by Hurricane Matthew. The Town was not satisfied with their assistance and has ended that relationship. The State has approved the town seeking assistance from another engineering firm to get an up to date assessment of the damage done by Hurricane Matthew. State law allows for the Board to exempt projects from these requirements. This exemption does not eliminate the need for the Board to approve the firm, its scope of work, timeline, and price.

Commissioner Myrick made a motion to approve the resolution exempting the Stormwater Engineering Project from requirements of G.S. 143-64.31; Motion seconded by Commissioner Joyner; Motion passed. **(4-0)**

- D. The Edgecombe Hurricanes Proposal:** Commissioner Joyner made a motion to enter into partnership with The Edgecombe Hurricanes (*affiliated with St. Luke Total Community Outreach Ministry Inc.*); Motion seconded by Commissioner Myrick; Motion passed. **(4-0) Proposal available at the office of the clerk.**



**XI. Executive Session:**

**A. Personnel GS 143-318.11.(a)(1):** Commissioner Myrick made a motion to enter into closed session pursuant to GS 143-318.11.(a)(1); Motion seconded by Commissioner Joyner; Motion passed. **(4-0)**

Commissioner Joyner made a motion to return to open session; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

**XII. General Concerns and Comments of the Board:** None

**XIII. Adjournment:** Commissioner Bullock made a motion to adjourn; Motion seconded by Commissioner Myrick; Motion Passed; **(4-0)**

**Meeting Adjourned**

**X**

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Bobbie D. Jones  
Mayor

**X**

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Tabatha A. Powell  
Town Clerk



# TOWN OF PRINCEVILLE

## Board of Commissioners Special Called Meeting

June 7, 2018

5:30 PM

3003 N. Main Street, Tarboro, NC 27886

## MINUTES

**Board Members Present:** *Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner Milton Bullock, Commissioner Joe Roam Myrick*

**Tardy Board Members:** *Mayor Bobbie Jones*

**Staff Present:** *Town Manager Greg Bethea, Public Works Director Brooks Wadsworth, Attorney TC Morphis and Town Clerk Tabatha Powell*

- I. **Board of Commissioners Call to Order at 5:30pm.**
- II. **Invocation was rendered by all.**
- III. **Pledge of Allegiance was recited by all.**
- IV. **Public Hearing:**
  1. **53 Commercial Drive, Tarboro NC 27886:**

No public hearing required.

    - Commissioner Bullock made a motion to proceed with the text amendment; Motion seconded by Commissioner Joyner; Motion passed. (4-0)
  2. **Harris Development:**
    - Commissioner Joyner made a motion to open the public hearing for the rezoning of 53 Commercial Road, Princeville NC, 27886 from the Commercial (C) zoning district to the Industrial (I) zoning district; Motion seconded by Commissioner Bullock; Motion passed. (4-0)

- Rena Earnhardt, Harris Development Owner, made comments that there are 95% manufactured homes in the Southern Terrace area; father developed the Southern Terrace area; affordable housing is needed; asked the board to approve the motion for rezoning; residents from the Midlakes area need housing and are awaiting the motion to be approved;
- Commissioner Joyner had questions about the underpinning of the homes in the Southern Terrace area. Attorney Morphis informed the board that they can amend the requirements for manufactured homes.
- The Planning Board made recommendations that the proposed request be rezoned to either an RA1 or an R2 district; made recommendations that the Board consider rezoning the entire portion of Southern Terrace, south of Camy Street to the same zoning destination.
- Calvin Sherrod, 909 King Ave, Princeville, the town shouldn't hinder the development of Southern Terrace; asked the Board to decide to approve the request.
- Timmy Parker, 908 Newton Ave, Princeville, doesn't want Southern Terrace to be turned into a trailer park.
- Mr. Greg informed the Board that there is a big difference in what's permitted in an RA1 and R2. A trailer park is allowed in an RA1 district.
- Commissioner Joyner made a motion to close the public hearing for Harris Development; Motion seconded by Commissioner Myrick; Motion passed (4-0)

**V. Rezoning Request for 53 Commercial Drive:**

**VI. Rezoning Request for Harris Development:**

- Commissioner Joyner made a motion to rezone the properties listed as RA1; Motion seconded by Commissioner Myrick; Motion passed. (4-0)
- Commissioner Myrick made a motion to approve the text amendment consistency statement because the rezoning is in the best interest of the citizens; Motion seconded by Commissioner Bullock; Motion passed. (4-0)

**VII. Scheduling of Public Hearing for Annexation of 53 Acres:**

- Commissioner Joyner made a motion to schedule a public hearing for Annexation of the 53 areas on June 18, 2018; Motion seconded by Commissioner Myrick, Motion passed. (4-0)

**VIII. 2018-2019 Budget Discussion:**

- Please see slide show for Town Manager's 2018-2019 Budget Presentation (*available in the Clerk's office*)
- There's a lack of focus on the collection of taxes; Emergency Management maintains only a portion of the dike; the town is responsible for maintaining the majority of the dike; Canal system has not been maintained for years;

citizens requested more police presence throughout the town; Sheriff Clee Atkinson responded to the complaint about business checks in Princeville.

**IX. Appropriation for Renovation of Fire Station:**

- Mayor Pro Tem Knight made a motion to approve the Fire Station Flood Renovations, Change Order #1; Motion seconded by Commissioner Bullock; Motion passed. **(4-0)**
- Mayor Pro Tem Knight made a motion to approve the Fire Department Renovation Capital Project Budget Ordinance; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

**General Concerns and Comments of the Board: None**

**X. Adjournment**

Mayor Pro Tem Knight made a motion to adjourn; Motion seconded by Commissioner Joyner; motion passed. **(4-0)**

**Meeting Adjourned**

**X**

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Bobbie D. Jones  
Mayor

**X**

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Tabatha Powell  
Town Clerk



# TOWN OF PRINCEVILLE

## Board of Commissioners Regular Meeting

June 18, 2018

7:00 PM

3003 N. Main Street, Tarboro, NC 27886

## MINUTES

- I. Board of Commissioners Call to Order at 7pm.**
- II. Invocation was led by Commissioner Joyner.**
- III. Pledge of Allegiance was recited by all.**
- IV. Announcements:**
  - Community Food Distribution Friday, June 22, 2018 @4:30pm, at the Riverside Plaza (Parkhill Mall) sponsored by the Edgecombe County Sheriff's Office and Zaxby's and Food Bank of NC.
- V. Public Comments:**
  - **Ed Bridgers, 402 Otis Ave, Princeville:**  
Mr. Bridgers had questions and concerns about the dike repair
  - **Greg Higgs, 1105 Bradley Ave or 313 Russell Drive, Tarboro:**  
Mr. Higgs had questions and concerns about the Edgecombe Hurricanes using the Heritage Park; Had concerns about Commissioner Myrick's role with both parties; ask the board to check where the monies were going.
- VI. Adjustments to Agenda: None**
- VII. Consent Agenda:**
  - Commissioner Joyner made a motion to accept the Consent Agenda; motion seconded by Commissioner Myrick; motion passed. **(4-0)**
  - Senior Center Director Linda Worsley announced United Way grant will continue for another year; Mayor Pro Tem had recommendations for the program that will be given at a later date.

**VIII. Presentation:**

- **Fighters for Freedom Hill:** Not Present
- **Lowes Home Improvement:** Not Present

**IX. Public Hearing:**

**A. Annexation of 53-Acres:**

Commissioner Myrick made a motion to open the Public Hearing for Annexation of the 53-Acres; motion seconded by Mayor Pro Tem Knight; motion passed. (4-0)

- Mayor Jones declared the public hearing open.
- Della Perkins, 123 Neville Street, Princeville, had questions and concerns about the plans and timeline for the development of the 53-acres.
- Town Manager Greg Bethea clearly explain to the public the proposed plans and timelines for the development of the 53-acres.
- No one spoke against the Annexation.
- Everyone having had a chance to be heard, Mayor Jones declared the public hearing closed.
- Commissioner Joyner made a motion to close the Public Hearing for Annexation of the 53-acres; motion seconded by Commissioner Myrick; motion passed. (4-0)
- *Annexation details available at the office of the clerk.*

**B. 2018-2019 Budget and Budget Ordinance:**

Commissioner Joyner made a motion to open the public hearing for the 2018-2019 Budget and Budget Ordinance; motion seconded by Commissioner Myrick; motion passed. (4-0)

- Mayor Jones declared the public hearing open.
- Ed Bridgers, 402 Otis Ave, Princeville, stated that he agreed with 2018-2019 budget.
- Town Manager Greg Bethea clearly explain to the public the proposed budget and budget ordinance.
- No one spoke against the 2018-2019 budget and budget ordinance.
- Everyone having had a chance to be heard, Mayor Jones declared the public hearing closed.

- Commissioner Joyner made a motion to close the public hearing for the 2018-2019 Budget and Budget Ordinance; motion seconded by Commissioner Myrick; motion passed. (4-0)

- *Budget and Budget Ordinance available at the office of the clerk.*

**X. Old Business:**

**A. Annexation of 53 acres:**

- Commissioner Joyner made a motion to approve the annexation of the 53-Acres; motion seconded by Commissioner Bullock; motion passed. (4-0)

**B. 2018-2019 Budget and Budget Ordinance:**

- Commissioner Joyner made a motion to adopt the 2018-2019 Budget and Budget Ordinance; motion seconded by Commissioner Myrick; motion passed. (4-0)

**C. Princeville Advocacy Committee Charge and Rules of Procedure:**

- Mayor Jones read the Princeville Advocacy Committee Charge and Rules of Procedure.
- No changes were made to the policy.
- Commissioner Myrick made a motion to adopt the Princeville Advocacy Committee Charge and Rules of Procedure; motion seconded by Commissioner Joyner; motion passed. (4-0)

**D. Design of Town Hall:**

- Town Manager Greg Bethea explain the updated plans.
- Board members asked Town Manager to price updating the kitchen to commercial.
- Commissioner Joyner made a motion to approve the town hall designs; motion seconded by Mayor Pro Tem; motion passed. (4-0)

**E. Yard Waste Policy:**

- No action was taken.

**F. Ordinance to Authorize the Town Manager to make Purchases up to \$3,000:**

- Mayor Pro Tem Knight made a motion to adopt the Ordinance to Authorize the Town Manager to make Purchases up to \$3,000 in value without prior Board of Commissioners approval; motion seconded by Commissioner Bullock; motion passed. (4-0)

**G. Updates to past/current issues and projects:**

- **Specific status of properties for sale with the Towns assistance and the bid protocol development mentioned earlier to be shared with board upon completion by another entity:** Town awaiting the deed to be transferred from HUD; When notified the property will have to be cleaned and brought up to code;
- **Suggestions for the \$12,000:**
  1. Purchase pins as a token of appreciation to give to the different volunteers, \$1,200 with provide 500 pins.
  2. Set aside funds to have the COG to prepare the PARTF grant for the park; estimated amount is \$8,000.00.
- **Code Enforcement update:** Introduction of new Code Enforcer, Mr. Steven Batchelor (OIC). Mr. Batchelor will be with the Town until August.
- **Parcels we may have for sell mentioned along with the shed potentially for sale:** Board was provided with a list of town-owned properties. Recommendations were made to sale some of the listed properties.
- **Concerns discussed with the logistics of St Luke request to use the park? If you are unaware, could you ask Mrs. Johnson to share ALL concerns and how they plan to resolve them, so the board is aware of everything and not be blindsided as well as notify the board when they are scheduling mtgs to discuss this project:** *Proposal available in the office of the clerk;* Mrs. Vera Davis, Vice-Chair of the Edgecombe Hurricane, stated the main goal will be to address health disparities in the black communities through sports and other activities; upgrades will be made at no cost to the citizens of Princeville; certificate of insurance will be provided, Princeville; all updates to the building are in compliance with the Edgecombe County Inspectors codes. Mrs. Patricia Johnson made comments about St. Luke and TCOM involvement within the Princeville community; transportation will be provided to children who are in need; Commissioner Myrick is a board member on the St. Luke Church Board; Board members asked to be notified of any meetings about this project.
- **Any pending legal matters:** None



- **Any pending outstanding expenses?** Yes, Lowes and the PO for the Canal Project are the two largest due bills.
- **Mitigation application submission update:** Submitted on 6-11-18
- **Status of mitigation funds for Princeville:** Unsure at this time when the funds will be cleared.
- **Inventory listing mentioned to be developed three mtgs ago:** List provided to the Board members.
- **Updates with the Army Corps Engineer?** None
- **Asbury Park & Glen Bridge update (CO, #of residents back in, # of units still vacant, etc):** There are 9 vacancies in both Glen Bridge and Asbury Park Apartments; Only 1(one) family remains in the FEMA units
- **Status of Mr. Adkins role:** Will be here until August and hopefully longer.
- **Has there been intentional scheduled weekly if not more, dialogue with the Incoming TM?** Yes, there's constant communication between both town managers.

**XI. New Business:**

- A. Sale of storage building located at 214 South Main Street:** Mr. Rodger Southerner will submit a proposal for the storage building; town will place storage building out for bid.

**XII. Executive Session- None**

**XIII. General Concerns and Comments of the Board:**

Mayor Pro Tem Knight thanked everyone for coming; Commissioner Bullock shared information about a company out of Columbia, interest in Princeville.

Commissioner Joyner shared information about the Princeville Gala that will take place on August 25, 2018 beginning at 7pm; Sponsored by Skanska; fundraiser to enhance the historic district in Princeville; ticket prices will range from \$30-\$50; Black-Tie Affair; Commissioner Myrick thanked everyone for attending; thanked St. Luke for their involvement with-in Princeville.

Mayor Jones thanked St. Luke for their involvement in the community.

**XIV. Adjournment:**

- XV.** Commissioner Bullock made a motion to adjourn the meeting; motion seconded by Commissioner Myrick; motion passed. **(4-0)**

**Meeting Adjourn**

**X**

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Bobbie D. Jones  
Mayor

**X**

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Tabatha Powell  
Town Clerk



# TOWN OF PRINCEVILLE

**Board of Commissioners Regular Meeting**

**July 16, 2018**

**7:00 PM**

**Edgecombe County Auditorium**

**201 St. Andrews Street, Tarboro, NC 27886**

## Minutes

- I. **Board of Commissioners Call to Order at 7:00 pm.**
- II. **Invocation was rendered by Commissioner Joyner.**
- III. **Pledge of Allegiance was recited by all.**
- IV. **Announcements:**

Princeville Cultural GALA, August 25<sup>th</sup> @ 7pm, Edgecombe Community College, tickets are \$50 each; sponsorship ads are available; Music by the 7<sup>th</sup> Hour Groove Masters.

- V. **Oath of Office:**

The Honorable Carol Allen White, NC Clerk of Superior Court recited the oath of office, which Mrs. Harris, accompanied by her sister, Tara Bullock, affirmed. The new Town Manager then signed the oath. *(A COPY OF THE OATH OF OFFICE IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)*

- I. **Public Comments:**
  - **Ed Bridgers, 400 Otis Ave, Princeville:** Had questions and concerns about the towns leaf policy; asked the board to reconsider the leaf pick-up policy; Stated the Governor received \$360 million dollars to help flooded towns, suggested the town should ask for funds for the dike repair.
- II. **Adjustments to Agenda:**

Commissioner Myrick made a motion to remove Old Business, Item B from the agenda; Motion seconded by Commissioner Bullock; Motion passed. **(4-0)**
- III. **Consent Agenda:**

Commissioner Joyner made a motion to approve the consent agenda, Item B from the agenda; Motion seconded by Commissioner Myrick; Motion passed. (4-0)

**IV. Old Business**

- A. Records Retention and Disposition Schedule:** Commissioner Myrick made a motion to adopt the Records Retention and Disposition Schedule, Motion seconded by Commissioner Joyner; Motion passed. (4-0)
- B. REMOVED** ~~Authorize payment for the 2012 audit.~~
- C. Updates to past/current issues and projects:** Town Manager Harris made the following announcements: The Princeville Volunteer Fire Station has reopened; Deed received for the land under Town Hall.

**V. New Business**

- A. Add Town Manager as check signer:**
- B. Credit Card for operational purposes**
- C. Resolution for Engineer Exemption**
- D. Resolution of Support for The Redevelopment Team**

**VI. Executive Session- None**

**VII. General Concerns and Comments of the Board**

**VIII. Adjournment**



# TOWN OF PRINCEVILLE

## Board of Commissioners Special Called Meeting

July 30, 2018

6:30 PM

3003 N. Main Street, Tarboro, NC 27886

## MINUTES

**Board Members Present:** *Mayor Bobbie Jones, Mayor Pro Tem Knight, Commissioner Linda Joyner, Commissioner Bullock, Commissioner Joe Roam Myrick*

**Staff Present:** *Town Manager Shanelle Harris, Public Works Director Brooks Wadsworth and Town Clerk Tabatha Powell*

- I. **Board of Commissioners Call to Order at 6:30 pm.**
- II. **Invocation was rendered by Commissioner Linda Joyner.**
- III. **2011-2012 Audit Payment:**

Commissioner Myrick made a motion authorizing the Town Manager to make payment for the 2012-2011 audit; Motion seconded by Commissioner Joyner; Motion passed. (4-0)
- IV. **Canal Project Equipment:**

Commissioner Myrick made a motion to approve Budget Amendment #1-1819; Motion seconded by Commissioner Joyner; Motion passed. (4-0)

Commissioner Joyner made a motion authorizing Town Manager to make payment for the Canal Project Equipment; Motion seconded by Commissioner Myrick; Motion passed. (4-0)
- V. **Fire Department Motor Sensors:**

Commissioner Joyner made a motion to table the purchase for the Fire Department Motor Sensors for Roll up doors, until more quotes are available; Motion seconded by Commissioner Bullock; Motion passed. (4-0)
- VI. **General Concerns and Comments of the Board:**

**Mayor Pro Tem Knight:** Thanked everyone for attending and being humble with the town; asked for a budget comparison report each month.

**Commissioner Bullock:** Ask the board to add Mr. Rodger Allison to the August agenda, for a presentation. All board members agreed to a 15 min presentation at the August 20, 2018 Board Meeting. Thanked everyone for attending.

**Commissioner Myrick:** Thanked everyone for attending; encouraged the citizens to reach out to the new town manager for any questions they may have.

**Commissioner Joyner:** Thanked everyone for attending; Announcement: the Princeville Cultural GALA, August 25<sup>th</sup> @ 7pm, Edgecombe Community College; Erica Smith will be a guest speaker, tickets are \$50 each, ads are available for sale; tickets are available at the town hall and online.

**Mayor Jones:** Thanked everyone for attending.

**VII. Adjournment:**

Mayor Pro Tem Knight made a motion to adjourn; Motion seconded by Commissioner Joyner; Motion passed. (4-0)

**Meeting Adjourned.**

X

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Bobbie D. Jones  
Mayor

X

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Tabatha A. Powell  
Town Clerk



**TOWN OF PRINCEVILLE**  
**Board of Commissioners Regular Meeting**  
**August 20, 2018**  
**7:00 PM**  
**303 North Main Street, Tarboro, NC 27886**  
**Minutes**

**Board Members Present:** *Mayor Bobbie Jones, Mayor Pro Tem Knight (Via Facebook facetime), Commissioner Linda Joyner, Commissioner Bullock, Commissioner JoeRoam Myrick*

**Staff Present:** *Town Manager Shanelle Harris, Public Works Director Brooks Wadsworth and Town Clerk Tabatha Powell*

- I. **Board of Commissioners Call to Order at 7:00 p.m.**
- II. **Invocation was rendered by Commissioner Linda Joyner**
- III. **Pledge of Allegiance was recited by all.**
- IV. **Announcements:**
  - Princeville Cultural Gala, August 25, 2018 @ 7 pm, Edgecombe Community College Fleming Building 2009 W. Wilson St. Tarboro, NC 27886
  - December 1, 2018, Town of Princeville's Annual Christmas Parade
- V. **Public Comments:**
  1. **Ed Bridgers**, 402 Otis Ave, Princeville: Questions and concerns about the dike being extended; suggested funds could be collected from the Rural Center and Department of Agricultural; Asked what company had the contract for the town hall
  2. **Calvin Sherrod**, 911 King Ave, Princeville: Questions and concerns about annexing lake side trailer park and the EMC area, for more profit; Suggested town equipment (golf cart, garbage truck and barns) be placed as surplus.

**VI. Presentations:**  
**(None)**

**VII. Approval of Agenda:**

- Commissioner Joyner made a motion to add the discussion of the retreat as Agenda Item, New Business #10; motion seconded by Commissioner Myrick; motion passed. **(4-0)**
- Commissioner Joyner made a motion to table Agenda Item, Old Business #6 (*Memorandum of Understanding with George Washington Carver Foods, Heartbeats to The City and Pure Urban Excellence*); motion seconded by Mayor Pro Tem Knight; motion passed. **(4-0)**

**A. Consent Agenda Items 1-4:**

- Commissioner Myrick made a motion to approve the consent agenda, motion seconded by Commissioner Joyner; motion passed. **(4-0)**

**B. Old Business Items 5 and 6:**

**5. Fire Department Motor Sensors for Roll-Up Doors:**

- Commissioner Bullock had questions about the unfinished state of the fire department; Commissioner Myrick ask Town Manager to provide quotes for siding and gutters for the Fire Department.
- Commissioner Joyner made a motion to accept the scope of work proposed by New Vision metal Works, for the fire department motor sensors, in the amount of \$4830.00; motion seconded by Commissioner Myrick; motion passed. **(4-0)**
- Commissioner Myrick made a motion authorizing the Town Manager to make payment for the fire department motor sensors; motion seconded by Commissioner Joyner; motion passed. **(4-0)**

**6. Memorandum of Understanding with George Washington Carver Foods, Heartbeats to The City and Pure Urban Excellence (Tabled)**

**C. New Business Items 7-10:**

**7. Workplace Violence Policy:**

- Commissioner Joyner made a motion to adopt the Workplace Violence Policy with the addition of "suspension without pay" in the 6<sup>th</sup> paragraph and "No weapons on Town owned properties"; motion seconded by Commissioner Myrick; motion passed. **(4-0)**

**8. State Allocated Funds: See attachment for details**

- No action taken



**9. Updates to past/current issues and projects:**

- Canal Project - Slide show of work completed on Newton and Meeks Streets.
- September 10 - Visioning Session located at the Edgecombe County Administration building at 6pm.
- Mayor Pro Tem Knight asked Town Manager to prepare a strategic plan for the Powell Bill funds.
- Town Hall – Scope of work is still being processed by AECOM.
- Mitigation – Application has been submitted to the County, town is awaiting next step.

**10. Board Retreat:**

- Town Manager will provide the board with available dates and locations for the proposed board retreat.

**VIII. Executive Session- None**

**IX. General Concerns and Comments of the Board:**

**Commissioner Bullock:** Invited citizens to pay Tribute to the Queen of Soul Aretha Franklin from 10am-3:30pm on August 22, at the Train Station in Rocky Mount. Event is free of charge.

**Commissioner Myrick:** Thanked everyone for attending; encouraged the citizens to reach out to the new town manager for any questions they may have.

**Commissioner Joyner:** Echoed previous board members comments; ask the board, staff and citizens to support Princeville Elementary School on the first day of school, August 27<sup>th</sup>.

**Mayor Pro Tem Knight:** Echoed previous board members comments.

**Mayor Jones:** Commended Town Manager and Public Works Director for a job well done.

**Matt Fryer, Skanska:** Announced delivery of equipment and congratulated the town.

**X. Adjournment:**

- Commissioner Joyner made a motion to adjourn; motion seconded by Commissioner Myrick; motion passed. (4-0)
- **Meeting Adjourned**

X

Bobbie Jones  
Mayor

X

Tabatha Powell  
Town Clerk



**TOWN OF PRINCEVILLE**  
**Board of Commissioners Special Called Meeting**  
**September 4, 2018**  
**6:00 PM**  
**3003 North Main Street, Tarboro, NC 27886**  
**MINUTES**

**Board Members Present:** *Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner Bullock, Commissioner JoeRoam Myrick*

**Staff Present:** *Town Manager Shanelle Harris, Public Works Director Brooks Wadsworth and Town Clerk Tabatha Powell*

- I. Board of Commissioners Call to Order at 6pm.**
- II. Invocation rendered by Commissioner JoeRoam Myrick**
- III. Pledge of Allegiance was recited by all.**
- IV. Adjustments to Agenda: None**
- V. Approval of Agenda:**

Commissioner Myrick made a motion to approve the agenda; Motion seconded by Commissioner Joyner; Motion passed. **(4-0)**

  - A. Consent Agenda (No Items)**
  - B. Old business (No items)**
  - C. New Business:**
    - 1) Resolution to accept the funds(\$2.6M) from Commerce:**

Commissioner Myrick made a motion to accept the \$2.6M from North Carolina Commerce for the 53 acres; Motion seconded by Mayor Pro Tem Knight; Motion passed. **(4-0)**

**2) Resolution to use funds from Commerce for the Environmental Assessment and Site Plan:**

Commissioner Joyner made a motion to use funds from Commerce for the Environmental Assessment and Site Plan; Motion seconded by Commissioner Myrick; Motion passed. (4-0)

**3) Request to set aside \$100,000 of the \$350,000 State Allocated Funds for the Construction Manager position: Removed from Agenda.**

**4) Approval of Maintenance Worker/Equipment Operator Position:**

Commissioner Joyner made a motion to approve the maintenance Worker/Equipment Operator position; Motion seconded by Commissioner Myrick; Motion Failed.

Mayor Pro Tem Knight made a motion to carry the discussion of the Maintenance Worker/Equipment Operator position to executive session; Motion seconded by Commissioner Bullock; Motion passed. (4-0)

**\*\* Executive Session- Personnel Issues: G.S. 143-318.11.**

Mayor Pro Tem Knight made a motion to return into open session; Motion seconded by Commissioner Myrick; Motion passed. (4-0)

Commissioner Joyner made a motion to approve the Maintenance Worker/Equipment Operator Position; Motion seconded by Commissioner Myrick; Motion passed. (4-0)

**5) Budget Amendment #2 2018-19:**

Mayor Pro Tem Knight made a motion to approve Budget Amendment #2 2018-19; Motion seconded by Commissioner Myrick; Motion passed. (4-0)

**6) Budget Amendment #3 2018-19:**

Commissioner Joyner made a motion to approve Budget Amendment #3 2018-19; Motion seconded by Commissioner Myrick; Motion passed. (4-0)

**VI. Executive Session:**

*Personnel Issues: G.S. 143-318.11. (a)(6) Probationary period orientation topics: Charter; Ordinance; Town Policy/Procedures; Protocol; Board/TM Expectations; TM concerns/questions.*

Mayor Pro Tem made a motion to enter executive session pursuant to *Personnel Issues: G.S. 143-318.11. (a)(6)*; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

**VII. General Concerns and Comments of the Board: None**

**VIII. Adjournment:**

Mayor Pro Tem Knight made a motion to adjourn; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

**Meeting Adjourn**

**X**

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Bobbie D. Jones  
Mayor

**X**

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Tabatha Powell  
Town Clerk



**TOWN OF PRINCEVILLE**  
**Board of Commissioners Regular Meeting**  
**September 27, 2018**  
**7:00PM**  
**3003 North Main Street, Tarboro, NC 27886**  
**Minutes**

***Board Members Present:*** Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner Joe Roam Myrick, Commissioner Milton Bullock

***Staff Present:*** Town Manager Shanelle Harris, Attorney Kevin Hornik

- I. Board of Commissioners Call to Order at 7:00 pm.**
- II. Invocation was rendered by Mr. Ed Bridgers**
- III. Pledge of Allegiance was recited by all.**
- IV. Announcements:**
  - Happy 99<sup>th</sup> Birthday to Mr. Ed Bridgers.
- V. Adjustments to the Agenda:**
  - Mayor Pro Tem Knight made a motion to add;
    - Old Business #1 – Violence Policy
    - New Business #9 - Discussion of Plat for Town Hall
    - #10 - GALA Update
    - #11 - UNC/NC Central Project Update
    - #12 - Cemetery Resolution
  - Motion seconded by Commissioner Myrick; Motion Passed. (4-0)
- VI. Public Comments:**
  - **Ruby King, 507 King Ave, Princeville:** Questions and concerns about spraying for mosquitoes in Southern Terrace. **Citizen was informed that Princeville was not affected by the past hurricane and did not receive funds for**

misquote spraying. Town manager will ask the county if funds are available to have Princeville sprayed.

- **Della Perkins, 123 Neville Street, Princeville:** Questions and concerns about Town Hall renovations; Museum; three years with nothing being done to the Town is not a good thing; Pioneer Court has become a health hazard; Would like updates as to what's happening in Princeville; Citizens are having a hard time with the ten-step program; Would like to see progress. Citizen was informed that the Town hall deed was being process, no work can be completed without the deed; Town Hall, Museum and public works building will go out on one RFP; There was a miscommunication between Emergency Management and the firm AECOM; Princeville Mitigation applications were turned in during April, Town is now awaiting funds.  
Perkins asked the Town to put some stipulations on property owners that have received funds and have not begun the reconstruction process.
- **Ed Bridgers, 100 Otis Ave, Princeville:** Informed the board that Pamela Castens, Army Corp Of Engineers, have extended the invitation to extend the dike, the Department of Transportation waiting to have access to the right-a-way; hope that the board will solve the personnel issues, there are too many bosses; Complained about speeding on Greenwood Blvd; 3<sup>rd</sup> street sign needs to be replaced on Greenwood Blvd and offered to pay for the sign.
- **Ann B. Howell, Mullins Street, Princeville:** Questions and concerns about the sale of Pioneer Court Apartments. *The town has been offered the opportunity to take position of the land, have it rehabbed and repopulate, sale the property or tear it down.*
- Mayor announced that The White House called and stated they are working on the dike with the Army Corp of Engineers.
- **Emma Wilkins, 106 Dancy Street, Princeville:** Questions and concerns about the condition of Prince Court; Upset about the town personnel issues made comments about how beneficial the employees are to the Town; We do not

need the books to be taking again due to the change in administration; We should not be praising employees on Facebook for doing there job one time, employees should be checking those areas regularly.

- **Calvin Sherrod, 909 King Ave, Princeville:** Questions and concerns about the mosquito problem asked the Mayor to call for money; made comments about the call from the White House, asked the Mayor to ask the President to get funds and if he can't ask the Mayor Pro Tem to do it; asked the board to not interfere with the Town Manager doing her job; Public Works (OIC) were riding the clock; asked the Town to do research before bringing in the different organizations. *Commissioner Joyner responded that OIC is no longer with us;* Asked Mayor Pro Tem to make sure Southern Terrace streets get paving.

## **VII. Approval of the Agenda**

Commissioner Joyner made a motion to approve the Agenda; Motion seconded by Commissioner Bullock; Motion passed. (4-0)

### **A. Consent Agenda**

1) Minutes- July 16, 2018 and July 30, 2018:

2) Checks paid and transfer report:

**Questions:** Mayor Pro Tem asked if the Town was still using the port-a-johns; would like to return port-a-johns that are not being utilized. Town Manager said she would check into the situation.

3) Sheriff's Report

4) Senior Center Report

Commissioner Myrick made a motion to remove #1 and approve #2,3, and 4 of the Consent Agenda; Motion seconded by Commissioner Joyner; Motion passed. (4-0)

## **VIII. Old Business:**

### **1) Violence Policy:**

- Mayor Pro Tem asked the board to revisit the policy to add the ordinance that was recommended by the Town Manager to add an ordinance to not allow Weapons on town-owned properties.

- Mayor Pro Tem Knight made a motion to allow staff to move forward with developing an ordinance that no concealed weapons be allowed on town-owned properties; Motion seconded by Commissioner Joyner; Motion passed. (4-0)

**2) Princeville Volunteer Fire Department:**

- Commissioner Bullock asked for an update on how the equipment will be housed.
- Fire Chief Antwan Brown commented that as soon as the funds are secured the building will be taken care of.
- Commissioner Bullock was concerned about the truck not being sheltered.
- Fire Chief thanked Commissioner Bullock for his concerns; stated that the truck in question is an axillary truck, that is not capable of fighting structure fires and the department is not required to have. Truck will be in a building before the winter season.

**IX. New Business:**

**5) Create Parks and Recreation Committee:**

- Town Manager signed a contract with Upper Coastal COG for a Parks and Recreation Master Plan and PARTF Grant. The Planning Board will also serve as the Parks and Recreation Committee. UCCOG desires to work with the Planning Board on land use as well as parks and recreation because a lot of the information will be repetitious.
- Mayor Jones read the Parks and Recreation Committee Charge and Rules of Procedure; Town Manager asked that the terms run concurrent with the Planning and Adjustment Board appointment.
- Commissioner Joyner made a motion to approve the Parks and Recreation Charge and Rules of Procedure; Motion seconded by Commissioner Myrick;  
**Questions:** Have we started looking for members? (The Planning and Adjustment Board will serve on this committee.); Has the Planning and Adjustment Board been notified and agreed with the changes? *(No, approving the committee will amend the duties to the Planning and Adjustment Board. The intent is to have the Planning and Adjustment Board serve on this*



*committee, but it's not mandatory to be a Planning and Adjustment Board member to serve on the Parks and Recreation Committee.).*

- Commissioner Joyner made a motion to table the Parks and Recreation Charge and Rules of Procedure until contact is made with the Planning and Adjustment Board; Motion seconded by Commissioner Bullock; Motion passed. (4-0)

#### **6) Princeville Fire Contract:**

- Commissioner Myrick made a motion to approve the 2018-2019 contract with the Princeville Volunteer Fire Department; Motion seconded by Commissioner Joyner; Motion passed. (4-0)

#### **7) Princeville Children's Book:**

- Mayor Jones read a portion of the proposal from Malinda Kuhn, Warren Publishing, publishing partner with Skanska, Inc.
- **Questions:** Will this book capture stories and interviews from the citizens? *(This children's book is at no cost to the town; Skanska will cover all cost and act as the agent in negotiating the contract, establishing the author, establishing the illustrations, etc.; the town will get a certain number of book sets, Princeville Elementary will receive a set as well; Written in a third grade reading level; they will interview and capture stories of residents;* Perkins: Who has the copywrite? *(Copywrite is unknown at this time; Princeville will receive a portion of the revenues.);* The town should make sure that the contract states Princeville will receive at least 70% of the revenues. If it's not in writing, it's not valid.  
Has the Attorney had an opportunity to give feedback? *(Yes, his only concern was Skanska acting as the agent, but after explanation the attorney was okay to move forward.);* What about the royalties to the author that's behind the letter from the president; can you share the disclaimers, is Skanska the author, what will Princeville receive? *(Skanska is the author; the royalties will go to the author of the book.)*
- Mayor Pro Tem Knight made a motion to table this discussion so the Town can focus on the more important issues like mitigation, bringing citizens home

and allow the Attorney to investigate more; Motion seconded by Commissioner Joyner; Motion Passed. (4-0)

**8) Public Comment for \$385,000 State Allocated Funds:**

- Town Manager Harris briefly explained proposed activities and potential use of the funds. (*List available in the clerk's office.*)
- Ed Bridgers: *Housing, under pinning, porches, main ditch to the river, move the water out to the river.*
- Delia Perkins: *Beautification, police officer, clean ditches, clean up areas on main and mutual; water system replacement.*
- Verna Worsley: *Housing for citizens.*
- Chief Antwan Brown: *Gutters for the Fire Department building*
- There are no stipulations, thus far, on the use of the grant funds.

**9) Discussion of Plat for Town Hall:**

- Town Manager Harris stated that part of Town Hall building is located on Prince Court's property; Prince Court will sell the property to the Town for \$100.00; a description(plat) is need to obtain the deed to this portion of the property; the plat describes the meets and bounds to the town hall property as well as the adjacent property that Prince Court will sell to the Town.
- Contact will be made to Prince Court about Nuisance and Abatement.
- Mayor Pro Tem made a motion that all documents that need to be signed go before the entire board, by way of email, phone call etc.; Motion seconded by Commissioner Bullock;
- **Questions:**  
Attorney Hornik had concerns of the day to day operations; separation of powers; legal concerns; suggest that if the board wants more oversight to the signatures of documents to direct staff or attorney to research what the extent of the board's ability to do so.  
Mayor Pro Tem Knight asked if any documents that requires the Mayor or Mayor Pro Tem signature, be reviewed by the board allow the board to ask clarifying questions, by way of email, special called meeting, etc.;

Attorney Hornik recommended the board to advise staff and/or attorney to create a proposal after research.

Commissioner Bullock made comments to the Attorney about giving instructions on what should happen at the request of the board; all documents should come back before the board before signatures.

Mayor Pro Tem stated that this matter should be handled

Mayor Pro Tem Knight made a motion to resend previous motion (*that all documents that need to be signed go before the entire board, by way of email, phone call etc.*); Motion seconded by Commissioner Bullock; Motion to resend was passed. **(4-0)**

#### **10) GALA Update:**

- Commissioner Joyner reported that there were more than 200 in attendance; tickets were given to residents; donations are still coming in; there was approximately \$27,000 raised on the night of the GALA; due to the recent storm, a full report is expected to be given in the GALA's October meeting.

#### **11) UNC/NC Central Project Update:**

- The Town had an opportunity to work with UNC and NC Central thru a grant that was received to do research on historical communities; had an opportunity to record some citizens; ask to consider keeping the recording and interview other citizens to archive; the grant process will need the citizens that have recorded their stories to sign a waiver;
- Commissioner Joyner made a motion to sustain the partnership with UNC and NC Central; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**
- Commissioner Joyner made a motion to maintain copies of the historical project at UNC, NC Central and the Town of Princeville; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

#### **12) Cemetery Resolution:**

- Commissioner Bullock made a motion to allow the Attorney to move forward with creating a cemetery resolution; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

**X. Executive Session:**

- Commissioner Myrick made a motion to go into executive session; Motion seconded by Commissioner Bullock; Motion passed. **(4-0)**

**XI. General Concerns and Comments of the Board: None**

**XII. Adjournment:**

- Mayor Pro Tem made a motion to adjourn; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

**X**

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Bobbie D. Jones  
Mayor

**X**

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Tabatha Powell  
Town Clerk



**TOWN OF PRINCEVILLE**  
**Board of Commissioners Regular Meeting**  
**October 15, 2018**  
**7:00 PM**  
**3003 North Main Street, Tarboro, NC 27886**  
**Minutes**

**Board Members Present:** *Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner Bullock, Commissioner Joe Roam Myrick*

**Staff Present:** *Town Manager Shanelle Harris and Town Clerk Tabatha Powell*

- I. Board of Commissioners Call to Order at 7 pm.**
- II. Invocation was rendered by Commissioner Joyner.**
- III. Pledge of Allegiance was cited by all.**
- IV. Adjustments to Agenda:**
  - Mayor Pro Tem Knight made a motion to add the discussion of Senior Center as New Business #13; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**
  - Commissioner Myrick made a motion to add announcements as #4A and approval to extend the Advocacy committee charge and duties as New Business #14; Motion seconded by Commissioner Joyner; Motion passed. **(4-0)**
  - Commissioner Myrick made a motion to add Update on State Allocation and motion to move forward with the application process, as New Business #15, Budget vs. Actual discussion as New Business #16; Motion seconded by Commissioner Joyner; Motion passed. **(4-0)**
- V. Approval of Agenda:**

Commissioner Myrick made a motion to approve the agenda; Motion seconded by Commissioner Joyner; Motion passed. (4-0)

**A. Consent Agenda (Items 1-4):**

Commissioner Joyner made a motion to approve the consent agenda; Motion seconded by Commissioner Myrick; Motion passed. (4-0)

**B. Old Business:**

**5) Princeville Parks and Recreation Advisory Committee:**

Commissioner Joyner made a motion to approve the Princeville Parks and Recreation Advisory Committee; Motion seconded by Commissioner Myrick; Motion passed. (4-0)

**6) Princeville Children's Book:**

Mayor Pro Tem Knight made a motion to table the approval and discussion of the Princeville Children's book; Motion seconded by Commissioner Joyner; Motion passed. (4-0)

**7) Previous motion by Mayor Pro Tem for the Atty to research how the board can develop a policy on the Board's review of documents whether email, Special Call meeting or to be placed on a monthly agenda before documents are signed off on:**

Mayor Pro Tem Knight made a motion that The Board of Commissioners shall have the opportunity to review all documents that are to be signed by the Mayor, or in the Mayor's absence the Mayor Pro Tem, except that the Board need not review documents of a recurring nature that are a part of the Town's regular course of business (for example, the signing of payroll checks or checks for recurring bills). If a project has already been approved, it shall not be necessary for the Board approve individual documents brought to it pursuant to this policy. The Town Manager shall have the discretion to determine in what manner documents will be provided to the Board, unless the Board requests that the documents be provided in a specific manner and/or during a specified meeting. Documents provided pursuant to this policy may be

delivered by email or personal delivery, placed in the agenda packet of any upcoming regular or special called meeting, or in such other manner as specified by the Board.”; Motion seconded by Commissioner Bullock; Motion passed. (3-1)

**C. New Business:**

**8) Utility Payment to Edgecombe County:**

No action taken; Requested copies of the actual utility bills before payment is made.

**9) Allocation of funds for Heritage Park:**

Recommendations are as follows: Have an official inspector/surveyor to inspect the property; immediately add signage to the property in the inaccessible areas; immediately have barriers placed in the inaccessible areas of the park.

Commissioner Joyner made a motion to move forward with fixing the Park with allocated FEMA funds to include a pre-inspection; Motion seconded by Commissioner Myrick; Motion passed. (4-0)

**10)Prnceville Purchasing Policy:**

No action taken; Recommendations are as follows: Define piggybacking in the glossary; special attention to sale of Property, recommendation that the Board of Commissioners approve all sales; Gas logs should be passed in with gas receipts.

**11)Town Manager’s Update on Princeville Redevelopment Team:**

Between the past two storms the team has been divided; Positions are on hold until the redevelopment team is back together; Myra Shyrid stated she was still engaged and that they will continue to move forward; more than half of the water customers are back; Princeville Elementary just submitted their mitigation strategies prior to October, they will not open August 2019 and there is no official date of reopen; RFP will go out for Town Hall, Senior Center and Museum; RFP for construction project manager has gone out; County will do the RFP’s for the 53-Acres; Town

Manager made recommendations not to make repairs to the fire department until it's vacant; recommendations made to repair the fire department if the funds are available.

**12) Credit Card for operational purposes:**

Commissioner Myrick asked if a monthly statement will be provided.

Mayor Pro Tem had concerns about there not being a purchasing policy in place before moving forward with a credit card.

Commissioner Joyner made a motion authorizing the Town Manager to complete the application for a credit card; Motion seconded by

Commissioner Myrick; Motion passed. (4-0)

**13) Senior Citizen Center Discussion:**

If not used as a senior center the building is still permissible; Mayor Jones recommended fixing the building because it's a eye sore; Mayor Pro Tem Knight had concerns about the amount of money(\$127,000) put into the building and it's still inaccessible, asked about the diagram of the building, and what traffic will it attract if we put more money into the building; Town Manger stated her logic is if this a community of elevation, there are ways to repair the building; Commissioner Bullock and Commissioner Joyner made recommendations for the buildings design for elevation and usage; Mayor Pro Tem Knight suggested that no funds be used for this building until audits are caught up, we should not be over extending over selves.

Commissioner Myrick made a motion to send out the RFQ simultaneously for the Senior Center, Town Hall and Museum; Motion seconded by Commissioner Joyner; Motion passed. (4-0)

**VI. Executive Session: None**

**VII. General Concerns and Comments of the Board:**

Commissioner Myrick asked the Town Manager to follow up and update the board on:

- Street Signs



- Street Lights out throughout the entire town
- Debris blocking the street drains
- Christmas Parade Committee need Christmas lights to be checked and the pole across from the bridge on the left need's attention.
- Plastic skirting around the Museum is an eye sore and needs to be put back up.
- Audits

**Mayor Pro Tem Knight** asked the Town Manager about an update on the training that had been rescheduled. Town Manager Harris stated that she will not be attending the training.

**Commissioner Joyner** citizen interested in a donation drive for the surrounding communities, she just asks if the town will support via advertisement.

**VIII. Adjournment:**

- Mayor Pro Tem Knight made a motion to adjourn; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**
- Meeting Adjourn

**X**

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Bobbie Jones  
Mayor

**X**

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Tabatha Powell  
Town Clerk



**TOWN OF PRINCEVILLE**  
**Board of Commissioners Regular Meeting**  
**November 19, 2018**  
**7:00 PM**  
**3003 North Main Street, Tarboro, NC 27886**  
**Minutes**

**Board Members Present:** *Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner Bullock, Commissioner Joe Roam Myrick*

**Staff Present:** *Interim Town Manager Brooks Wadsworth and Town Clerk Tabatha Powell*

- I. Board of Commissioners Call to Order at 7pm.**
- II. Invocation rendered by Commissioner Joyner.**
- III. Pledge of Allegiance was recited by all.**
- IV. Announcements:**

➤ **Linda Worsley, Parade Committee Chair:**

- ❖ Princeville Christmas Parade 2 p.m. Dec. 1, 2018;
- ❖ Former Sheriff James L. Knight will be the Grand Marshall.
- ❖ No Tree Lighting Ceremony this year
- ❖ Volunteers are needed to put lights up at Freedom Hill Sunday after 2pm, if weather permits.
- ❖ There are 4 Bands participating this year.
- ❖ Lineup will begin at 12:30
- ❖ Public Works was asked to clear debris in the shoulder and different locations along the parade trail.
- ❖ If possible, the big tree on Freedom Hill was asked to be lit as well.

- Town Hall will be closed for the Thanksgiving Holiday on November 23 and 24 and December 24-26 for the Christmas Holiday.
- New Restaurant Brandy's is now opened, please visit.

**V. Adjustments to the Agenda: None**

**VI. Public Comments:**

- **Ed Bridgers, 400 Otis Ave, Princeville:** Questions and concerns about dike updates; consider having things completed that has already been passed; asked the board to contact Ronald, District Engineer for the dike; Harris Group (Developed Southern Terrace) will be glad to give property to extend the dike; Engineer report needed before moving forward; Asked board to contact G.K. Butterfield, Department of Commerce and the Rural Center for additional help;

**VII. Approval of the Agenda:**

- Commissioner Joyner made a motion to approve the agenda; Motion seconded by Mayor Pro Tem Knight; Motion passed. **(4-0)**
- Commissioner Myrick made a motion to approve the consent agenda that consist only of the Sheriff's Report; Motion seconded by Commissioner Joyner; Motion passed. **(4-0)**

**VIII. Old Business: None**

**IX. New Business:**

**4) Christmas Parade Committee Update:**

- Given during the announcements by Linda Worsley, Parade Chairperson.

**1) Possession of Firearm Amendment Proposal:**

- Commissioner Joyner made a motion to amend the town of Princeville ordinance to prohibit possession of weapons and firearms on town property with the exception of law enforcement personnel acting within the scope of their duties; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

**2) Electronic Bank Draft:**

- Commissioner Joyner made a motion to approve electronic payments for North Carolina Office of State Budget Management and North Carolina Department of Transportation; Motion seconded by Commissioner Myrick. Motion passed. **(4-0)**
- 3) 2-year Agreement between Princeville, the NC Office of State Budget Management and Upper Coastal Plain Council of Governments:**
  - Board members asked to be provided with missing page 5 of the six-page document and page 1 of the two-page document.
  - No action taken
- 4) Agreement between NC Department of Commerce, Edgecombe County, and Town of Princeville:**
  - No action taken
  - Questions:
    - ❖ Has Attorney reviewed document? No, Attorney Hornick will have document reviewed before it comes back before the board.
    - ❖ Page 8 was left blank, was this intentional. Yes

**X. Executive Session:**

- Commissioner Myrick made a motion to enter executive session pursuant to GS 143-318.11.(a)(1) *Personnel*; Motion seconded by Commissioner Joyner; Motion passed. **(4-0)**
- Mayor Pro Tem Knight made a motion to return to open session; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

**XI. General Concerns and Comments of the Board: None**

**XII. Adjournment:**

Mayor Pro Tem Knight made a motion to adjourn; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

**X**

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Bobbie Jones  
Mayor

**X**

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Tabatha Powell  
Town Clerk

# TOWN OF PRINCEVILLE

Board of Commissioners Special Called Meeting

December 13, 2018, 6:00 PM

Temporary Town Hall

3003 N. Main Street, Tarboro, NC 27886

## Minutes

**Board Members Present:** *Mayor Bobbie Jones, Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner Bullock, Commissioner Joe Roam Myrick (Via Telephone)*

**Staff Present:** *Town Clerk Tabatha Powell (Dismissed before Executive Session)*

- I. **Board of Commissioners Call to Order at 6:00 pm**
- II. **Invocation was rendered by Commissioner Linda Joyner**
- III. **Adjustments to the Agenda: None**
- IV. **Executive Session:**

Commissioner Joyner made a motion to go into executive session pursuant to GS 143-318.11. (a)(6) Personnel Issues; Mayor Pro Tem Knight seconded the motion; Motion passed. (4-0)

Mayor Pro Tem Knight made a motion to return to open session; Motion seconded by Commissioner Bullock; Motion Passed. (4-0)
- V. **General Concerns and Comments of the Board: None**
- VI. **Adjournment:**

Mayor Pro Tem Knight made a motion to adjourn; Motion seconded by Commissioner Joyner; Motion passed. (4-0)

X

Bobbie Jones  
Mayor

X

Tabatha Powell  
Town Clerk

# **TOWN OF PRINCEVILLE**

**Board of Commissioners Regular Meeting**

**December 17, 2018**

**7:00PM**

**3003 North Main Street, Tarboro, NC 27886**

## **MINUTES**

**Board Members Present:** *Mayor Pro Tem Glenda Knight, Commissioner Linda Joyner, Commissioner Bullock, Commissioner Joe Roam Myrick*

**Board Members Absent:** *Mayor Bobbie Jones*

**Staff Present:** *Town Clerk Tabatha Powell*

**I. Board of Commissioners Call to Order and Roll Call**

**II. Invocation was rendered by Brooks Wadsworth**

**III. Pledge of Allegiance was recited by all.**

**IV. Announcements:**

- Town Hall will be closed December 24-26 in observation of the Christmas Holiday and January 1, 2019 in observation of the New Year

**V. Adjustments to the Agenda:** None

**VI. Public Comments:**

1. **Ed Bridgers, 500 Otis Ave:** Had questions and concerns about Extending the Dike; Police Department; Announced that all shops are open at Bridgers Place; Speeding throughout the Town; Personnel matters; Budget concerns.

**VII. Approval of the Agenda:**

Commissioner Myrick made a motion to approve the agenda; Motion seconded by Commissioner Joyner; Motion passed. **(4-0)**

## **VIII. Presentations:**

### **2) Seth Saeugling, Rural Opportunity Institute (ROI): Supporting Connection and Healing:**

Reconnect for Resilience Champions are "passionate advocates", who seek to embody resiliency tools and use them on their own watch- in their homes with their families, in their workplace with the people they serve, and in meetings with their colleagues. Champions are not trainers of the Reconnect for Resilience curriculum but are rather people who are embodying the skills themselves, as living examples to help create a culture of resiliency in their contexts. We are asking Champions to agree to use resiliency tools for themselves with Intention, both at work and beyond work practicing the tools for themselves, operationalizing them in their own lives and work.

After the initial one-day training, the Champions RFR trainer will meet with the group of champions from a given county on a monthly basis throughout the school year, either in person or by zoom call. During those meetings the trainer will check in with the Champions about how their "safe to fail" experiments to promote a culture of resilience are going and will troubleshoot with them to create more effective initiatives. The trainer will seek to create a safe container where Champions can become a strong community of support and innovation for one another.

In addition to attending the initial two day Reconnect for Resilience training, and the follow up one-day Champions training, with monthly one-hour follow-up coaching sessions, Champions will be asked to commit to practicing a tool for themselves 5 minutes a day. After that, they are the people who will be looking to embed resiliency in their particular contexts by modeling it and bringing the concepts and tools in simple, short and accessible ways to their colleagues and students/clients.

R4R will be returning to Edgecombe for another 2-day Reconnect training on Feb 6-7.

**IX. Old Business:**

- 3) Princeville Cemetery:** Per Attorney Morphis, The Town will need to formally take over the cemetery if it wishes to continue to give funds to the Cemetery Commission; Public Hearing needed.

No Action Taken

- 4) Amendment to the Personnel Policy:**

No action taken

**X. New Business:**

- 5) Yearly Bonus for Employees:**

Commissioner Joyner made a motion to give employees with over a year of service a \$250.00 bonus; Motion seconded by Commissioner Myrick; Motion passed. **(4-0)**

**XI. Executive Session:**

- Commissioner Myrick made a motion to enter executive session; Motion seconded by Commissioner Bullock; Motion passed. **(4-0)**
- Commissioner Myrick made a motion to return to open session; Motion seconded by Commissioner Bullock; Motion passed. **(4-0)**
- Mayor Pro Tem Knight announced that she will need to be excused from voting on the next item.
- Commissioner Joyner stated that if interested the board would like to appoint Dr. Glenda Knight as the Interim Town Manager.
- Mayor Pro Tem Knight asked the board to accept her resignation as Mayor Pro Tem/Commissioner of Ward 4.
- Commissioner Joyner made a motion to accept Mayor Pro Tem Knight's resignation as a member of the Princeville Board of Commissioners; Motion seconded by Commissioner Myrick; Motion Passed. **(3-0)**
- Commissioner Joyner made a motion to appoint Dr. Glenda Knight as the Interim Town Manager; Motion seconded by Commissioner Bullock; Motion passed. **(3-0)**

**XII. General Concerns and Comments of the Board: None**



**XIII. Adjournment:**

Commilssioner Myrick made a motion to adjourn; Motion seconded by  
Commissioner Bullock; Motion passed. (4-0)

**Meeting Adjourned**

**X**

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**Bobbie Jones**  
Mayor

**X**

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**Tabatha Powell**  
Town Clerk