



TOWN OF PRINCEVILLE

Board of Commissioners Regular Meeting Agenda
September 21, 2020 7:00PM
3003 North Main Street, Tarboro, NC 27886

Amid the COVID-19, the Board of Commissioners meeting will not be open to the public but will be available via teleconference.

Board Present: Mayor Bobbie Jones, Mayor Pro Team Commissioner Linda Joyner, Commissioner Alvin Jones, Commissioner JoeRoam Myrick (not present), Commissioner William Johnson (not present)

Staff Present: Town Manager Glenda Knight, Town Clerk Lakia Roberson, Attorney Dana Jones, and Public Works Director Rydedrick Porter.

- I. Call to Order and Roll Call (Mute phones please. Presider, please state the date for recording purposes)**
- II. Invocation by:** Commissioner Linda Joyner
- III. Pledge of Allegiance:** N/A
- IV. Public Comments: (Limited to 2 minutes. Read by Clerk)**
 1. Mr. Bridgers telephoned in and shares that he like how all the work is being done in the community, but he wants to remind the board that it is important to get a sidewalk from Walston Street to the school so everyone can be safe. He also wants to get a permit for a poolroom.
 2. Mr. Eddie Pettaway telephoned in an he stated that he like how the community is looking and keep up the good work.

V. Announcement

- 1) Coronavirus update: Testing sites: Freedom Hill and Vidant walk-in clinic – Town Manager stated that Edgecombe County Health Department has contracted a vendor for testing and they would like to do the testing in the Princeville community as a drive through at Heritage Park.

- 2) Census update: 41.4%- Mayor stated that the numbers is still low and everyone needs to work to increase. Town Manager shared that the team was depleting all resources of communication.
- 3) Voter Registration- Town Manager stated if there were no objections, that it will be a drive through on 9/30 with OIC to provide COVID-19 testing, register to vote and to fill out 2020 Census. Town Manager stated that those who complete 1 of the 3 or all, will receive a bag lunch and their name will go into a drawing. Town Manager informed everyone that this event will be advertised on social media and the event will be from 10am to 2pm.
- 4) Former Commissioner Mrs. Ann Brown Howell (Moment of Silence)
Commissioner Linda Joyner did the moment of silence.

VI. Adjustment to Agenda- Town Manager ask that the USDA funds from Attorney Jones section be moved to Executive session. Commissioner Linda Joyner initiated the vote, Commissioner Alvin Jones seconded. Vote carried (2-0).

VII. Presentations (Limited 5-10 minutes. Ask presenters to speak from podium)

- 1) North Carolina State University Flood Print Plan- Travis Klondike presented the status update in the flood print plan that includes a lot leasing grant agreement sample from the county. He stated that the vacant lots can be turn into walking trails, additional rebuilding activities and community garden. He thanked Attorney Dana Jones for joining the last teleconference and ask if she could create the lease agreement from the county sample. There were no questions. Commissioner Linda Joyner voted for approval, Commissioner Alvin Jones second the vote, vote carried (2-0).

VIII. Approval of the Agenda (Recommendation: Approval) Commissioner Linda Joyner moved for approval, Commissioner Alvin Jones second. Vote carried 2-0

A. Consent Agenda

- 1) August 17, 2020 Regular Meeting (**Recommendation: Approval**) Commissioner Linda Joyner moved for approval; Commissioner Alvin Jones seconded. Vote carried 2-0

IX. Department Reports (See attachments)

- 1) Senior Center- No questions
- 2) Edgecombe County Sheriff Office- Town Manager updated the Board that according to the Sheriff 4 out of 6 shootings were random shoots. Town Manager

stated that she is waiting for the Sheriff to call back with more information about the shooting.

- 3) Ameri-Corp Service Member- Mayor shared that the Matthewson house is coming along and for them to keep up the good work.
- 4) Edgecombe County- No questions
- 5) Princeville Volunteer Fire Department- Chief Antwan Brown stated that the allocated 30,000 from the town, items to be purchased were a first round trailer, and the boat will be shipped out this week. Chief stated that they will start hosting a training on Tuesday and Wednesday night at 6pm and different community department will be attending. Chief stated that the Lakeside fire use 820,000 gallons of water to put out the fire and they had to call Pinetops fire department for help.
- 6) Public Works- Commissioner Alvin Jones informed PW Porter that Meeks and King Avenue in Southern Terrace speed limit sign that says 25 and want to remove it and replace it for 15 MPH sign. Commissioner Linda Joyner moved to vote to have the speed limit change from 25MPH to 15MPH. Town Manager asked if she could do some research and then finalize the request if there are no regulations. Commissioner Alvin Jones seconded. Vote carried 2-0.
- 7) Finance Reports (Expenditure) Town Manager informed everyone that Commissioner Myrick called about the tax and tags for the truck and asked was it included with the price because he is used to it being included. Mr. Porter stated that he didn't think to, but he would double check.

X. Town Managers Report:

Recovery projects

- 1) Senior Center-Town Manager stated that the former building has been demo and that Senator Finch was in town when the building was coming down and stated that he liked what he observed. Town Manager stated that the Construction workers did find some unsuitable soil on the site and was sent off for testing and it should be back within 2-3 weeks. Town Manager shared that the senior van arrived and the board would need to vote on what language will go on the van. The Board chose between Town of Princeville or Princeville Senior Center. Commissioner Alvin Jones moved to vote for Town of Princeville and the seal, Commissioner Linda Joyner seconded. Vote carried 2-0.

- 2) Matthewson House- Town Manager stated that a climate control unit were secured and the things from the house can be preserved. Town Manager stated that Creative Salvage is conducting the extractions and provided a bid to demo the house. Commissioner Linda Joyner shared that we should keep the citizens informed about what it is going on with the Matthewson house. Town Manager thanked Commissioner Linda Joyner for using the calling post with this project and informed them that the calling post will be used with this project. Commissioner Alvin Jones moved to vote for Creative Salvage bid, Commissioner Linda Joyner seconded. Vote carried 2-0.
- 3) Museum- Town Manager stated no updated and still waiting on a response with SHPO.
- 4) Town Hall-Change order (**Recommendation: Approval**) – Town Manager stated that it was a change order provided to add concrete ramp, railings, and walkway to the Town Hall on the side of Law Enforcement. Commissioner Linda Joyner moved to vote for the change order, Commissioner Alvin Jones seconded. Vote carried 2-0.
- 5) Tuner Prince Program Update- Town Manager shared that Mr. Wright and his team has hired one person and he will start next week. Town Manager stated he is hoping to hire three more people.
- 6) Prince Court- Town Manager stated that the agreement was renewed based upon the board vote to sustain the units on 9/1/2020. Town Manager stated that per current owner, the HUD process is long.
- 7) Stormwater-Change order (**Recommendation: Approval**)- Town Manager stated that Barnhill provided a change order form about the sizing of manholes that will require upgrade. Attorney Jones informed everyone that constructions materials are remarkably high because of the pandemic and to make sure you have a break down of everything. Town Manager stated that it is exceedingly difficult to get the things resulting from the COVID-19, but the, primary Contractor Wooten Company ensures all expenses is reasonable and acceptable. Commissioner Linda Joyner moved to vote for the change order, Commissioner Alvin Jones seconded. Vote carried 2-0.
- 8) Farmer's Market (**Recommendation: Approval**) - Town Manager stated that the Farmer's Market is underway thanks to Kelsi (Ameri-Corp Service Member) and Town Manager shared that the Wooten Company provided a proposal letter to

include the quote to start the project. Commissioner Linda Joyner moved the vote for the Wooten Company to start the project, Commissioner Alvin Jones seconded. Vote carried 2-0.

- 9) Heritage Park (**Recommendation: Approval**)- Town Manager stated that she had reached out to several companies and thought that this company will be the best fit considering it's a turn-key and they have been very responsive. Their work has been scholar with other projects across the state. Town Manager also shared a mural preservation quote that a specialist will come on site for digitalization and removal recommendations. She shared that it is ideal because the mural seem fragile and we would not want it to be compromise with the construction for the market. Commissioner Linda Joyner moved the vote about rebuilding the mural, Commissioner Alvin Jones seconded. Vote carried 2-0 to approve quotes.
- 10) 53 acres- Town Manager stated that 3.2 million CDBG-DR funds can be used for phase 1 with infrastructure once county signs. Legislative funds can also be requested to phase 1 from the reserve scope of work.

XI. Attorney Report

- 1) Trademark- Attorney Jones shared that it should be a merchandise list for the museum. For example, the museum should sell coffee cups, pins, t-shirts, and notepads to have in the museum. Town Manager stated that Kelsi is trying to get puzzles and nice canvas bags. She is creating a bulk item listing. Town Manager shared that this project is already in the scope of work with legislative.
- 2) USDA funds- Executive session
- 3) Cemetery- Attorney Jones stated that it was no organization structure on the lot and wanted to know what is the best option about the cemetery land? Attorney Jones stated about having a mausoleum put out there on the cemetery. She stated that more research needed to be conducted and any guidance that the Board have would be helpful in this process.
- 4) Flood print- Attorney Jones stated that she thanked the board for approving the plan and she would honor the request for the lease.
- 5) Acquisition- Attorney Jones stated that all properties are closed and that she is proud that when she stopped by the 88 acres that she had something to do with it. She shared that from a community tour, she would like to recommend other community areas that may be ideal for the Town to gain ownership.

- 6) Community dumping ordinance- Attorney Jones stated that she will draft an ordinance about the dumping in the community.

XII. Old Business

- 1) Coronavirus Relief Funds (County)- Town Manager stated that it is two agreements one for 20,000 and an additional 13,000 = \$33,000. Town Manager stated that it is restriction funds so the Town would have to spend in strict alignment with the agreement categories. Agreement provided
- 2) UNC-G HAL Program/ECU- Town Manager shared that the Town's partnership with UNC-G Hal program is resuming but now with an additional partner with ECU where Dr. McCaskey will spearhead. Commissioner Linda Joyner stated that it was a theater program for young adults and the project last for three years. Program partnered with ECU to provided internships for the young adults that is in the program. Commissioner Linda Joyner moved the vote for the program to be extended, Commissioner Alvin Jones seconded. Vote carried 2-0.

XIII. New Business

- 1) 2020 Retreat- Commissioner Linda Joyner stated she thought it would be good to resume the planning of the retreat as a refresher and bring the member up to speed as everyone get to know one another through various activities engagement and maybe speakers.
- 2) Catholic Charities of the Diocese of Raleigh -Town Manager stated that Jason Davall (United Methodist) referred the Catholic program to the Town. She stated that they will complete the remaining 30 homes that Methodist couldn't, with no charge.

XIV. Executive Session:

- N.C.G.S. 143-318.11(a)(1)(6) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
- N.C.G.S. 143-318.11(a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.
 - 1) Personnel I- No action
 - 2) Economic (USDA)- The Board agreed to hold tight with applying to USDA funds giving Attorney Jones more time to research and resolve any past fund unexplainable by the board. Commissioner Linda Joyner move to approve. Commissioner Alvin Jones, seconded. Vote carried 2-0.

- 3) Personnel II- Commissioner Alvin Jones moved to vote to have a Special Call Meeting on September 30, 2020 at 6pm and anyone who could not attend will be requested to send in their completed version of the Town Manager's performance evaluation. Commissioner Linda Joyner seconded. Motion carried 2-0.

XV. Board Comments- Commissioner Linda Joyner reminded everyone to vote and fill out the census.

XVI. Adjournment- Commissioner Alvin Jones vote to adjourn the meeting, Commissioner Linda Joyner seconded, vote carried 2-0. Meeting adjourn at 9:47 pm.

Bobbie Jones 10-19-2020
Bobbie Jones, Mayor Date

Lakia Roberson 10-19-2020
Lakia Roberson, Town Clerk Date

