

TOWN OF PRINCEVILLE
Board of Commissioners Special Call Meeting (Budget Workshop)
June 10, 2020 6:00PM
3003 North Main Street, Tarboro, NC 27886

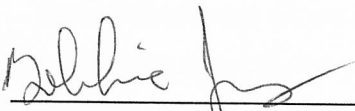
Present: Mayor Bobbie Jones, Mayor Pro Tem Linda Joyner and Commissioner Alvin Jones


Absent: Commissioners JoeRoam Myrick and Commissioner William Johnson

Staff: Town Manager Glenda Knight, Finance Officer Rahkiya Richardson and Attorney Dana Jones (Teleconference)

- I. Call to Order and Roll Call (Silence Cell phones please. State the date for recording purposes)**
- II. Invocation**
- III. Pledge of Allegiance** cited by all
- IV. Presentation:** Chief Antwon Brown shared with the Board the 2020-2021 Budget for the Princeville Volunteer Fire Department. He shared that he tracks the expenditures using a spreadsheet throughout the year. He shared that they would have part time staff in this budget, which is good and needed because before now, everyone was volunteer. He also shared that unmet needs include training equipment and water equipment in the event of a flood. He also shared that staff needs an expected training to keep their station function competitively with other stations and to sustain their excellence response rating. He stated that they would be applying to a few grants that requires matching funds but that they could get reimbursed by another source of funding. Mayor inquired of the Town Manager if funds were available to assist the Fire Department with the matching funds since it would be reimbursed. Town Manager replied that it was not in the budget to assist but maybe the Board can consider if the legislative appropriation funds would be appropriate.

- V. Town Manager explained the updated version of the budget highlighting page 2 with the adjustment in the Senate Bill 363 funding (reduction), page 5 under transportation with the increase in salary as the goal is to have a public works staff become permanent and page 9 with contingency that increased to \$42, 247.08 (8% of prior year expenditures). Commissioner Alvin Jones inquired about the reserve for previous years? Town Manager explained that there was not a tracking mechanism for the reserves that one would be able to identify roll over years and for this reason, this administration is tracking the reserve at the bank and within the spreadsheet of the budget. Commissioner Alvin Jones also inquired about the Senate Bill funds as to why they were not broken down like the grant funds and the capital projects. Town Manager explained because the Scope of Work (SOW) development is ongoing with the Senate Bill funds but the Town needed to account for the funds and that the other two classifications have a final scope of work. In addition, the capital projects included the insurance proceeds that needed to be budgeted from Hurricane Matthew. She also explained, when everything is included in the budget, we can accurately track remaining funds and governing ourselves accordingly. Commissioner Linda Joyner inquired about the funds for the capital projects as to when those funds were expected to be used. Town Manager responded that the assessment of usage is underway for the restricted funds and that she would keep the board abreast of findings. No further questions from the Board.

 07/28/2020
Bobbie Jones, Mayor Date

 6/10/2020
Glenda L Knight, Town Manager Date