



## **TOWN OF PRINCEVILLE**

Board of Commissioners Regular Meeting Agenda  
September 20, 2021, 7:00PM  
3003 North Main Street, Tarboro, NC 27886

**Amid the COVID-19, the Board of Commissioners meeting will not be open to the public but will be available via teleconference.**

**Board Present: Mayor Bobbie Jones, Mayor Pro-Tem Commissioner Linda Joyner, Commissioner Alvin Jones, Commissioner JoeRoam Myrick, Commissioner William Johnson (not present)**

**Staff: Town Manager Glenda Knight, Town Clerk Jessica Rudd, Public Works Director Rydedrick Porter (not present), Attorney Dana Jones**

- I. Call to Order and Roll Call (Mute phones please. Presider, please state the date for recording purposes)- Mayor**
- II. Invocation-Commissioner Jones**
- III. Pledge of Allegiance-N/A**
- IV. Public Comments: (Limited to 2 minutes.)-** Minnie Baines wanted to know what could be done about the shooting in Southern Terrace. She stated there were kids out and someone could have gotten shot. Milton Bullock congratulated Dr. Knight on being selected to be inducted into the Twin County Hall of Fame. The ceremony is scheduled for November 4, 2021 from 6pm-9pm at the Rocky Mount Event Center. Mr. Bullock wanted to share that information with the board of commissioners and stated he was proud of Dr. Knight. Rydedrick Porter congratulated Dr. Knight on such a well deserving and outstanding achievement in her career. He stated it's an honor to have a strong African American woman lead the town in the day-to-day operations and he was very proud of her. Mayor added that he was proud of Dr. Knight for an outstanding job and the board will be there to support her. Commissioner Joyner shared concerns from different citizens. Citizen wanted to know if the Town could do anything about the ditches that are clogged at their properties, the status of the dike was asked and why it's not completed yet, and high water bills in Princeville are a concern. Some citizens are interested in returning to the Town and wants assistance or information to help them. Lack of a police department and overgrown lots were more concerns of the citizens. Shootings in Princeville was another concern and when the seniors would be able to utilize the Senior Center.
- V. Announcement (Read by Mayor Bobbie Jones)**
  - 1) Coronavirus testing sites: Freedom Hill, Vidant walk-in clinic, Heritage Park
  - 2) Covid Vaccination: ECHD, Freedom Hill, Walgreen, Walmart, OIC
- VI. Adjustment to Agenda-** Commissioner Joyner motioned to add a budget amendment for consideration. Jones seconded. Vote carried 3-0. Commissioner Myrick motioned to add

Christmas Parade under old business #5. Commissioner Jones seconded. Vote carried 3-0. Commissioner Jones motioned to place under new business #3 the purchase of a table at the Hall of Fame. Commissioner Myrick seconded. Vote carried 3-0. Commissioner Joyner motioned to add Litter Signs and Fines to old business #6. Commissioner Myrick seconded. Vote carried 3-0. Commissioner Jones motioned to add cell phone ban in closed session to #4 new business. Commissioner Myrick seconded. Vote carried 3-0. Commissioner Joyner motioned to add ARP funds to old business #7. Commissioner Jones seconded. Vote carried 3-0. Commissioner Myrick stated that there were a lot of minutes being left out and if any commissioner asks a question, then it should be documented. Mayor stated that this conversation should be taken place under board comments. Commissioner Myrick stated he didn't want to hold up the time because there's a lot of needed corrections to the minutes. He also stated getting with the Town Clerk and Town Manager to go over his notes and what needs to be added to the minutes.

## **VII. Presentation**

- 1) USACE- Colonel Bennett stated USACE read the models and saw a rise in water levels, upstream and downstream in other areas, so they started tweaking things to get those numbers as close to zero as possible. USACE has completed their modifications and stated they know this process has taken longer than the Town likes but they are validating what that water rise is. This is a tedious process and right now they are looking at different structures and understanding where exactly this water will have impacts and trying to determine the scope of that impact. They don't want to fix one problem and create another problem. Currently they are working on spreadsheet analysis, looking at different locations, hiring surveyors, individuals who understand what that ground elevation is. Commissioner Joyner asked when citizens don't see you guys out working in the community is that because you are working internally. Colonel Bennett stated they have people working on this project at some capacity at least every other day and a lot of the work right now doesn't require to be on the ground. Colonel Bennett stated this is a hard engineering project but believes they are moving in the right direction. Mayor asked if there was a ballpark figure he could give the Town and Colonel Bennett stated unfortunately he couldn't but could present a clearer picture by the end of October. Mayor asked what the next step was after completing this tedious process and Colonel Bennett states once he understands the impacts, he can then brief the state and his chain of command and if they say there's no issues, they can move forward. Mayor stated he agreed with Colonel Bennett in not wanting anything USACE does to benefit Princeville, have an adverse impact on anyone else. Mayor also stated that citizens are sitting on pins and needles due to current hurricane season and hopes the process can move faster without jeopardizes anyone upstream or downstream. No further questions.
- 2) Active Pure- Pastor Parker came to introduce active pure technology to the board. It's important we take into consideration the quality air we breathe knowing that the air itself, in the mist of this pandemic, carries the deadly bacteria that causes coronavirus. The active pure device uses no chemicals and is low maintenance, and only uses a 4-layer HEPA filter. To clean the filter, he suggests using a vacuum hose to vacuum the filter. The unit sanitizes the air and will filter 12,000 square feet at a time. This product was developed by NASA and has been used for the past 10 years. Replacement filter costs \$30 and should last for about a year and there's a mechanical

device inside the equipment that would need to be replaced every 2 years and that cost's \$80. Commissioner Myrick asked if you have multiple rooms, what would be the best location to place the device. Pastor Parker stated placing the device near a return vent would be ideal while also considering length and width of the building you are in. Mayor asked what was mentioned that cost \$80 to replace every 2 years and Pastor Parker responded that's to replace the cell in the back of the unit. Mayor asked if you could wash the filter and Paster Parker replied that you could, but make sure the filter is completely dry before placing it back in the equipment. Pastor Parker said the unit can be ran 24 hours a day, if you have people constantly coming in and out of an area. Paster Parker also stated the equipment uses 34 watts of electricity; the same amount used in a light bulb. This product was entered into the International Hall of Fame in 2017 and tested and proved to work by NASA. Commissioner Jones stated he went to a facility in Greenville and the owner of that facility spoke highly of active pure and have purchased 4 units. Commissioner Joyner asked if Pastor Parker had any testimonials from people who have allergies and he stated yes and they have 2 other units, a mobile unit that you can plug in your car or office as well as a personal unit that can be worn around your neck. Town Manager stated she went on the website, reviewed the testimonies and ratings and everything he's stating is in line with those testimonies. Paster Parker stated the retail price is 1,499.99 for the unit. Mayor asked if there's a need to sanitize if you have the equipment and Paster Parker stated you don't have to use the chemicals or extra work to wipe down tables and such. He also stated to still follow all the guidelines the CDC is recommending as this is not a cure for the coronavirus. Commissioner Joyner motioned to approve purchase of 4 active pure machines and one mobile machine. Commissioner Myrick seconded. Vote carried 3-0.No further questions.

**VIII. Approval of the Agenda (Recommendation: Approval)-** Commissioner Joyner motioned to approve the agenda with necessary corrections, Commissioner Myrick seconded, vote carried (3-0)

**IX. Consent Agenda-** Commissioner Myrick motioned to approve consent agenda with necessary corrections, seconded by Commissioner Joyner. Motion carried (3-0)

**X. Department Reports (See attachments)**

- 1) Public Works- Clerk passed out a letter from County Manager granting permission, if warranted to pave the county part of 3<sup>rd</sup> street. The Clerk also passed out the revised copy from the legislative appropriation for the six million and for the catch basin. On page 3 of the scope of work there is a change of wording to town owned properties instead of inherited properties. Mayor asked if it was 3<sup>rd</sup> Street or James E Bridgers and Town Manager responded it was James E Bridgers and will ask Public Works Director to revise the request to the county. In the public works report was the NCDOT Roundabout and Public Works Director had conversation with Troy Lewis who shared information about potential funding sources for the Roundabout reflecting on how the Town of Tarboro utilized services to have the lights and the roundabout Tarboro is responsible for. Public Works Director reached out to NCDOT and spoke with the district engineer, who will follow up with him with resources that could help with the lights and the roundabout. Public Works Director also spoke with NCDOT regarding the ditches and the maintenance supervisor shared they were struggling



with Covid cases now so Public Works Director will continue to follow up with them. Town Manager shared the update on the vegetation violations and stated that she and Kelsi met with a potential grant funding source and Public Works Director stepped out for this project all of the vegetation, what needs to be done, what has not been done with compliance, how much it costs. The deadline for this grant is October 10 and Town Manager will be working closely with Kelsi together to submit the application to cover the vegetation. Town Manager stated its not guaranteed that the Town will be the recipient of this grant, but it is looking promising. She also stated that there is a quick turnaround and if granted it would be available to the Town as soon as December. Town Manager stated they are actively pursuing funding sources so it won't be a burden on the Town as the Town wait for OSBM to share the responsibility as it relates to funding at least that could offset it because the Town is thinking about the match for the 53 acres, that came from the legislative appropriation also with heritage park, farmer's market, walking trail and basketball court. She stated that any way the Town can offset some of those funds, that's what they're aiming to do. Commissioner Myrick asked if there was any status report a phase 3 on the other public works equipment and Town Manager brought to the board's attention to page 2 which lists the equipment and ETA. Commissioners Myrick asked about the status of the mini sweeper because the Town has been waiting for it and Town Manager stated the difficult challenge was finding a vendor and most things being backlogged. She stated Public Works Director is still researching vendors with the assistance of OSBM, which would be able to get the street sweeper to the Town in a timely matter. Commissioner Myrick asked was the Town looking at paving that entire street since the work has been done and asked was it part of that funding and Town Manager stated yes. Mayor stated all the streets the Town is going to be paving they are looking at the trees that has roots under the pavement so those trees can be taken up. Commissioner Myrick stated the Town should probably be looking for additional funding so more infrastructure can be done as far as new piping throughout the community. Commissioner Myrick thanked Mr. Porter for sending an email that there were no air brakes on the van. Mayor stated to work with Public Works Director on the vegetation violations because he's seen several people on the list who's already deceased such as Ms. Fannie Lyons from 124 Greenwood Blvd and stated she does have family the Town can reach out to. Town Manager thanked Mayor for bringing up the discussion and stated she asked Public Works Director to forward the vegetation list to Attorney Jones because when they went to the GIS there were no heirs to any of the properties the Mayor mentioned. Mayor asked if there are no heirs, and the property owner is deceased then what happens, and Attorney Jones stated typically the property goes back to the state or town but if there are known heirs then the Town has a duty to reach out to those known heirs. Commissioner Joyner asked about heirs not noted or left on a will and if no one comes forward who makes the decision to turn it over to the county. Attorney Jones stated that the Town has to provide public notice to give potential heirs opportunity to come forward. Commissioner Myrick asked about unpaid taxes and how would that work, and Attorney Jones stated unpaid taxes are a lien on the property so you would give notice as well as



let the heirs who come forward aware of the lien. Mayor stated he doesn't think the Town should be involved with the vegetation because the Town cleaned up a lot of properties last year and the owners have not kept them up. He also asked was the Town thinking about doing the same thing with vegetation this year and Town Manager responded saying it would be contingent on Attorney Jones due diligence and she would ask Public Works Director to send over the documents he was able to extract from the County's website then the board can decide on whether they would want to go into the legislative appropriation to maintain those properties. She also stated if the Town is a recipient of the Cannon Foundation, then that \$100,000 could be used towards the vegetation and Public Works Director estimated \$123,000 to take care of the vegetation. Mayor stated he didn't think the Town needs to use that \$100,000 for vegetation unless the Town doesn't have any other place to use it and the Town should go after the citizens to see if they would take care of those properties and if not, then what can the Town do. Attorney Jones asked Town Manager if at one time did the Town ask citizens to pay that bill before and Town Manager said yes. Attorney Jones stated the Town should be consistent in their application so if the Town has advanced the payments by way of grant or legislation appropriation for certain properties one time, then the people on the current vegetation list should get the benefit one time. Mayor said that was a great point and some of those properties from last year are on the list again this year. Commissioner Myrick asked when will the Town carry this out and Mayor stated the one's the Town cleared last year the property owners would have to clear this year and if they don't take care of it the Town will take that stand now. Commissioner Myrick asked was the Town already in position to have the proper documentation, paperwork, and names for when that time comes again. Commissioner Joyner asked at what point will the Town reach out to the property owners and Attorney Jones stated she thinks the Public Works Director is showing excellence in handling the whole process and is keeping copious notes and laws and she believe he will give her notification that the citizen has gotten their first bite of the apple, it's gotten out of control and the Town needs to send notification. Commissioner Myrick asked is that time right now or next year and Attorney stated she thinks the Town is at that point now. Town Manager also stated if the Town does not want to use the Cannon Funds for vegetation it would be idealistic for the board to let her and Kelsi know before they submit the application on October 10, because of the short notice and most of these properties are on the list for a second time. Mayor asked how many would be on their 2<sup>nd</sup> time and Town manager stated probably all of them. Mayor stated he didn't think the Town should pay a second time; Commissioner Myrick agreed. Commissioner Jones asked if each notification was received from those property owners and Town Manager stated majority of them were received and Public Works Director has a running trail of documents that were signed off from the notification. She also stated she and Kelsi will do some quick brainstorming on other eligible projects for the \$100,000 and she thinks one of the requirements were if you had utilized funds prior from the same project to list those and she thinks its 8 properties that would be first time but again the time maybe to short of a turnaround. Commissioner Myrick stated he had a code and ordinance violation

booklet that he shared with Mayor and board to see if it were something the Town would like to invest in. Town Manager stated that right now the Town is primarily going by the ordinance and Public Works Director maintains his record keeping directly from the steps in the ordinance. Commissioner Myrick stated the Town could get the clerk to make a copy if they wanted to utilize using a booklet like that. Mayor asked was the Public Works Director just using a letter now and Town Manager stated he's using the notification on a certified green card, and it highlights the information, and he quotes the ordinance in the certified letter to the citizens. She also stated the Town hasn't got there yet and these are about fines and things that are in the ordinance that Attorney Jones has been diligently working on so this would be a little different than our Town's circumstances based upon the ordinance. Mayor said to be clear, most of these properties are on the list for the second time and if the Town could get \$100,000 is this the only thing it could be used for, and Town Manager stated this isn't the only thing the money could be used for but it's time sensitive. Town Manager stated that she and Kelsi also talked about preservation with the Wooten house and other projects that could fall under the eligibility which referred them to vegetation because of the many calls being received from citizens daily. She also asked the board to quickly be thinking about what else those funds could be used for, and she would send them the eligible projects in the morning. No further questions.

- 2) Finance Report- Commissioner Myrick asked if there was an increase of usage of water at the park and Town Manager stated they have Covid testing on the grounds, and they are using the water as well as public works and stated it is likely Optima Serve being that they are on the premises every day except Wednesday. Commissioner Myrick asked if the Town was in the last phase and if Burney & Burney were complete with their work and Town Manager stated they were complete with the exception of the fiber and the Construction Administrator released the approval for release of the last payment last week. She stated she and Franki will be doing a walk-through tomorrow. Commissioner Myrick stated he saw guys out at the Senior Center doing some odds and ends and he thought the Town would do the final inspection before they paid them. Town Manager stated it's the same process and she and Franki did with the Town Hall. The preliminary walk through with the contractors and if there's any punch list items, they have proper time to take care of the punch list items. She stated that once the punch list items are complete the board of commissioners will come in to do their walk through and the hope is that all those punch list items would be resolved. Commissioner Myrick asked about payment to Barnhill and Town Manager stated Wooten's Construction Administrator granted permission to release the payment and then the town had an oversight with payment number 7 or 8 and that matter was taken care of after the finance director trust but verified that payment had not been submitted. Commissioner Myrick asked about another payment to Barnhill and asked was that two separate contracts for the park and the 53 acres and Town Manager stated it was for the Stormwater and one payment was an oversight and the other payment was a final payment. Commissioner Myrick also asked if payments to Stewart were ongoing, and Town Manager stated that its ongoing, and the board approved to extend their contract so they can work on the cost build

out analysis of the 53 acres and the annexation. Commissioner Myrick asked if this was the final payment to Wooten who was doing the Stormwater as well and Town Manager stated Wooten was the Construction Administrators for the Stormwater Project and providing professional services for Heritage Park as it relates to the engineering and the design, and she would have to look at the invoice to see which one this line item was allocated. Commissioner Myrick also asked do we pay Wooten once some more work is done because this is just for the first phase so once they do the second phase will you let the board know when they would get paid again. Town Manager stated the board has already granted approval of Wooten to serve as contractors for the Farmer's Market and Heritage Park and providing professional services for the Stormwater. She added that once the work has been trust but verified internally, a second approval is by OSBM and the contractors have to justify it in their invoice be within the scope of work for the legislation appropriations budgeted line item. Commissioner Myrick asked if the Town has all the blueprints and documentations from the Town Hall and Senior Center, Town Manager stated they have all the documentation from the Town Hall and the project is still pending for the Senior Center and they have all documentation for the Stormwater Project. Commissioner Myrick asked about the timeline for completion of the major water damage from the guys running the optic cable, Town Manager stated to her knowledge that task was resolved and she would follow up with Michael Matthews to find out more information. Commissioner Myrick stated that once they have completed, that's when the fiber optic guys will come and finish running it to the box and Town Manager stated according to the email from Lumen, once the electrician gets the receptors taken care of then Lumen could remotely do whatever adjustments they need to do and then the technicians could come back onsite to do the connections. Town Manager informed Mayor and board of two amendments necessary for the 2021-2022 budget in collaboration and consultation with the CPA firm. (1)CDBGDR with the floodgates that had not been added to the budget and that the (2)ARP first installment was added in the budget which is necessary. Town Manager asked for approval for those amendments to the budget. Commissioner Joyner motioned to approve the 2021-2022 budget amendments message. Commissioner Jones seconded. Vote carried 3-0. Town Manager stated the Town will be recruiting for Senior Center Director and she and the finance director had a chance to look at the budget closely and is asking for consideration to transfer the museum chart of accounts to the human services because the Town will likely not utilize the curators position this fiscal year under the museum salaries. She stated if that \$38,762 can be transferred to human services line item, that would give a total of \$53,762 and would also allow the flexibility to start a part time person which may advance to a full-time person with benefits, from 9 to 16 dollars an hour based on experience. Commissioner Joyner asked if the position would start off as a part time position and if it could possibly be moved to a full-time position. Town Manager stated yes and the board would have to decide on when they wanted the Senior Center to reopen. Mayor asked how the Town would fund this position in the future and Town Manager stated to assure that it is properly budgeted. Commissioner Joyner motioned to transfer funds from Museum chart



of accounts to Human Services. Commissioner Jones seconded. Vote carried 3-0. Commissioner Joyner asked when the museum is up and running, will the budget be readjusted to compensate a curator for the museum? Town Manager stated yes there may be an opportunity that the Senior Center isn't running in full capacity and that person could also be the director/curator. Commissioner Joyner also asked if the Senior Center will be totally utilized for the Seniors or if a citizen wanted to use the fitness room would that be something the board has to determine. Town Manager stated that the board decided for it to be a multi-usage facility and the next conversation for the board would be to determine guidelines to use the facilities at the Senior Center. Mayor stated that's an excellent idea to use it as a Senior/Community Center with the Seniors having priority. Commissioner Joyner stated maybe the board can take into consideration of changing the name of Senior Center to Adult Activity Center because of the negative connotation it can have on some people. Commissioner Myrick had clarifying questions about transfer of money from museum line item to human services and Town Manager explained the transfer in its entirety by the documents provided. No further questions.

- 3) Senior Center- No questions
- 4) Consultant- No questions
- 5) Princeville Volunteer Fire Department- Commissioner Jones stated that the Fire Department will be testing the flow of the fire hydrants throughout the next couple of weeks. No further questions
- 6) Edgecombe County Sheriff Office- Town Manager spoke with Captain Williams about the shooting on King Avenue and he stated it has been very difficult getting information and the matter is still under investigation. Commissioner Myrick stated he witnessed someone doing wheelies on highway 43 and stated the officers need to make themselves more visible. He stated this has been ongoing and no one wants to talk about it or call the sheriffs office and it needs to be stopped. Mayor stated we also need to start calling the sheriffs office when we see things going on so something can be done about it because he has seen it happen. No further questions

#### **XI. Town Managers Report**

- 1) Senior Center- Town Manager stated the Senior Center is in the final stages of completion and she and the Construction Administrator will be doing a walk through, developing a punch list for Burney and Burney. She stated in the packet you will see quotes from K.H. Smith and the final approval was of the \$38,436 per the last board meeting and the follow up correspondence of the (CA) and Smith's answers to determine which option to use.
- 2) Town Hall- Town Manager stated that the testing for the HVAC was final and Public Works Director and his lead did a 2<sup>nd</sup> orientation to the unit to ensure they knew how to use the units. The leak in that attic has been taken care of and the Town is now waiting on the fiber to be connected so K.H. Smith can come in and do the work he's supposed to do.
- 3) Heritage Park- Town Manager stated the team did a kick-off with Wooten, as the engineering and it appears the Famer's Market may need to reduce its size from 100X100 due to funding and she would keep the board looped in. OSBM shared

their recommendation on Heritage Park keeping in mind the phase 2 of paving, catch basin, and the match for the 53 acres and that the Town would have to be very conscientious about the amount. Oakley Collier Architects is developing 3 options of a reduction in the Farmer's Market and Town Manager should have that in her possession soon so it can come before the board for approval.

Commissioner Joyner asked about the elevator in the Senior Center and Town Manager stated waiting on fiber.

- 4) Museum- In order to move the Museum project forward Town Manager stated that she and Andrew did some brainstorming about what would be appropriate to put in the letter to the Governor Cooper. She also stated regarding the 2-million-dollar loan, CPA brought to her attention that in the agreement section 3e which states, once the recipient receives reimbursement from the federal government for the expenses covered under this agreement, recipients should pay NCORR the equivalent amount of the loan proceeds within 5 business or the receipt of the federal reimbursement. Town Manager stated the Town has reached the 5 days and need to send their payment because the Town received a total of \$349,000 thus far and are expected by certification to receive an additional \$453,000 and wants to honor the agreement. She also stated the CPA said this would be monitored closely when it's auditing time. Commissioner Myrick asked if there was any money coming in on the lease of the 88 acres for crops and Town Manager stated there was a payment for the leasing of a year for roughly \$8,000. Commissioner Joyner asked if when items are resolved from the parking lot board (retreat outcomes), does she remove them. Town Manager stated no, and she would get the clerk to create a spreadsheet and update the board as items are accomplished. No further questions. Commissioner Joyner motioned the letter be sent to Governor Cooper with necessary corrections. Commissioner Jones seconded. Vote carried 3-0.

## **XII. Attorney Report**

- 1) Dumping Ordinance- Attorney Jones thanked Mayor and BOC for doing the heavy lifting and hard work with the dumping ordinance in her absence. She stated she would be removing parts of the ordinance that the board voted to be removed. No further questions.
- 2) Cemetery- Attorney Jones will continue working on the cemetery.

## **XIII. Old Business**

- 1) Audit Waiver: Commissioner Myrick asked was anything different from last month and Mayor stated the letter has been signed and now the Town has documentation from LGC. Town Manager stated the team met with CPA, OSBM and are anticipated to be complete with their bookkeeping by September 30. LGC has reviewed the scope of work for an auditor, and it will go out October 1 for the bookkeeping of the years that were done by the CPA firm which will bring the Town up to date. Town Manager stated LGC cannot waive any federal or state grant audit requirements that may exist according to the letter, and it appears that OSBM will waive those years.
- 2) NCDOT Roundabout: Update was given in Public Works Report
- 3) Railcare Health: Flyer for Railcare Health was given to the board and the mobile health care clinic will be at Heritage Park on September 25 from 12:00pm-

3:00pm. The Town will do a calling post and start promoting the event. Town Manager reminded the board that North Carolina Conservation Trust will be doing a volunteer day to finish the work on the Heritage Trail on Friday from 9:00am-3:00pm. She also stated 30 educators will be on the premises tomorrow in partnership with the County to get a tour of North Carolina and Edgecombe County, and Princeville happened to be one of the areas they were interested in touring.

- 4) Grand Opening: Mayor read the Resolution for the Grand Opening and the board decided to have the Grand Opening on October 30, 2021 at 1:00pm.
- 5) Christmas Parade: The board decided to postpone the Christmas Parade until next year due to rise in Covid cases.
- 6) Litter Signs & Fines: Mayor stated he wanted to change the litter fines to \$1,000 to fix the major littering issues in Princeville and asked the board for their opinions. Commissioner Jones stated he didn't think the fine should exceed what has already been written in the state law. Attorney Jones stated you can't have a fine that's greater than what's in the ordinance and stated the Town must have a policy and procedure in place and actively follow it consistently. Commissioner Joyner asked about the no dumping sign and if it had a fine listed on that sign and Town Manager stated there was no fine on the sign. Clerk read the Ordinance on the fines associated with dumping and shared that the penalty is a Class 3 misdemeanor and subject to a fine not to exceed \$50 or imprisonment not to exceed 30 days. Attorney stated the Town increased the dumping fine to \$150 per review of proposed amendments. Commissioner Myrick asked when will the enforcement start and he doesn't see this being worked out unless we have the camera system in place. Mayor stated Attorney Jones will start the process and Attorney Jones stated by the next meeting she will be checking the ordinance because littering is different from dumping and then she can move forward.
- 7) ARP Funds: Mayor sent the board an email stating that the Town could pay for education of citizens. Commissioner Myrick asked how Mayor would start to platform this. Mayor stated following all students that applied for the parade last year, see where they are going to school, make sure the student applies for all the grants available, and whatever's left then ask the institution to send the Town the remaining bill. He also stated maybe finding citizens who dropped out of school during the pandemic and motivating them to go and get their GED. The board shared their opinions on spending the ARP funds on education and stated that mental health of citizens is critical too. Mayor stated he would write up a detailed proposal on education and asked Commissioner Joyner if she would write a detailed proposal on mental health to bring before the board next month so they can decide on what to do with those funds. Commissioner Joyner stated that she thought it would be good to poll the citizens too.

#### **XIV. New Business**

- 1) Comprehensive Plan (**Recommendation: Approval**): After a brief review by Chad Sary of the 160D team, Commissioner Joyner motioned to approve the Comprehensive Plan. Commissioner Jones seconded. Vote carried 3-0
- 2) The Bring Back: Dr. Stephanie Freeman: They Mayor stated he loved the Bring Back. No questions



- 3) Hall of Fame: Commissioner Jones motioned to purchase a table for the Hall of Fame in honor of Dr. Knight as one of the selected inductees. Commissioner Joyner seconded. Vote carried 3-0. Mayor Jones congratulated Dr. Knight and stated that they were proud of her. Commissioner Joyner stated that former Mayor Delia Perkins has been nominated for the Hall of Fame award as well. Town Manager also shared the late Ed Bridgers and former Commissioner Bullock will be inducted. Mayor stated goodness from the Town of Princeville.
- 4) No Cell Phones: Commissioner Jones motioned to ban cell phones during closed session. Commissioner Joyner seconded. Vote carried 3-0 Mayor stated to put phones on the table before closed session.

**XV. Executive Session:** Commissioner Myrick voted to go into executive session, Commissioner Jones seconded, vote carried 3-0.

- N.C.G.S. 143-318.11(a)(1)(6) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
- N.C.G.S. 143-318.11(a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.

Commissioner Joyner moved to end executive session, Commissioner Myrick seconded, vote carried 3-0. Commissioner Joyner moved to go back into regular session, Commissioner Myrick seconded, vote carried 3-0.

- 1) Acquisition- Atty Jones provided documentation regarding the acquisitions of properties and stated that she would continue to follow-up and consult with the county on eminent domain.
- 2) Operation- Atty Jones spoke about the importance of a Code of Ethics and how important it was. Commissioner Jones asked for a reference. Atty Jones provided it to him and stated that she would draft up one. Commissioner Joyner motioned to approve purchase of 4 active pure machines and one mobile machine. Commissioner Myrick seconded. Vote carried 3-0.
- 3) Personnel- The board discussed when to have the Town Managers' Performance Evaluation and to complete the form given to be done in a timely manner. A Special Call meeting is scheduled for September 23.2021 at 6pm to complete the evaluation.

**XVI. Board Comments-** Commissioner Jones stated he had a comment for the board, directed at Commissioner Myrick stating that Commissioner Myrick has been spreading lies in the community and stated if it happened again he would take the matter to court. Commissioner Myrick stated if Commissioner Jones continued with his condescending ways, then it will be just what he spoke of. Mayor stated that the internal bickering is what destroys the board, and that everyone should stay focused on what they are here for because the Town had to many good things going on.

**XVII. Adjournment-** Commissioner Jones motioned to adjourn the meeting.  
Commissioner Myrick seconded; vote carried 3-0. Meeting adjourned

Bobbie Jones 10/18/2021

**Bobbie Jones, Mayor Date**

Jessica Rudd 10-18-2021

**Jessica Rudd, Clerk Date**

