



**TOWN OF PRINCEVILLE**  
Special Call Meeting (Regular Session)  
May 31, 2022, 5:30PM  
201 S Main Street, Princeville, NC 27886

**Amid the COVID-19, the Board of Commissioners meeting will be open to 20 citizens, all other citizens can join via teleconference.**

**Board Present: Mayor Bobbie Jones, Mayor Pro-Tem Commissioner Linda Joyner, Commissioner Alvin Jones, Commissioner JoeRoam Myrick (not present), Commissioner Milton Bullock (not present)**

**Staff: Town Manager Glenda Knight, Town Clerk Jessica Rudd, Finance Officer Alice Johnson**

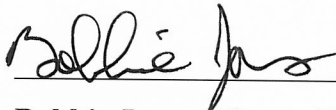
- I. Call to Order and Roll Call (Mute phones please. Presider, please state the date for recording purposes)- Mayor**
- II. Invocation-Commissioner Alvin Jones**
- III. Pledge of Allegiance-N/A**
- IV. Public Hearing (Budget)- No Comments**  
Commissioner Jones motioned to go into public hearing, Commissioner Joyner seconded. Vote carried 2-0.  
There were no Public Hearing Comments  
Commissioner Jones motioned to end public hearing, Commissioner Joyner seconded, vote carried 2-0
- V. Public Comments: (Limited to 2 minutes. Read by Town Clerk)- None**
- VI. Announcement (Read by Mayor Bobbie Jones)**
  - 1) Coronavirus testing sites: Freedom Hill, Vidant walk-in clinic, Heritage Park
  - 2) Covid Vaccination: ECHD, Freedom Hill, Walgreen, Walmart, OIC
  - 3) Spotlight Ad deadline June 24, 2022
- VII. Adjustment to Agenda- None**
- VIII. Approval of the Agenda (Recommendation: Approval)-**
- IX. Special Call Items**  
**Budget Session**
  - 1) Alice Johnson, Finance Director stated she was building upon comments and discussions had at the Retreat. On page 1 line item 43200- Senate Bill 363, the total amount remaining may change once OSBM sends in their final report to the Town. She stated the state appropriated, in the last meeting that line item was \$23,000 but she failed to include once that \$23,000 is depleted, the Town will receive an additional \$43,700. She stated the Town would have to deplete that \$23,000 before OSBM sends another reimbursement. Mayor asked if the years of 2020-2021 and 2021-2022 were proposed budgets or actual. Ms. Johnson stated that it should say

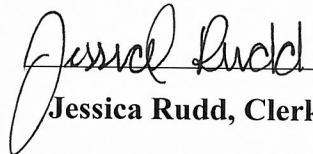
actual and added she will make that change. On page 2 of the proposed budget Ms. Johnson stated that line item 33010-State Grant for 53 acres, 33020-Powell Bill, and 33030- Senate Bill 363 (Disaster Recovery Grant) was moved so that all of it would be under restricted intergovernmental category. She added that there were no proposed figures for those categories. Under gl code 49999 it was called fund balance, but the wording was changed to reflect Contingency Appropriation on that line item. Under insurance proceeds that line item was adjusted to accurately reflect the balance of what the Town had. She stated the previous amount was not accurate. Line item 55200- Capital Outlay was increased from \$5,000 to \$20,369 to give room for any unforeseen expenses and to balance out the budget. Ms. Johnson stated they increased Supplies and Materials line item to \$12,000 because of the rising cost of supplies and materials and to ensure they have adequate funding. On page 4, line item 56100-Miscellaneous Expense was increased from \$2,500 to \$18,869. Dr. Knight stated they looked at different departmental expenses versus the revenue and found these are areas where that particular line item can be affected with inflation and rising costs. Ms. Alice addressed a question from Mayor regarding bank service charges and stated the Town previously banked with PNC which incurred service charges and now bank with Southern Bank where the Town doesn't incur service charges. She stated that amount was changed from \$5,000 to \$500. Mayor asked what were some of the things the Town would use Miscellaneous line item for. Dr. Knight stated if the board decides to utilize some of the ARP funds for the ditches, and the Town has 3 projects they have not secured funding for. She stated you can leave it at a surplus or obligate it to a line item. Commissioner Jones asked if he could get a break down on the expenses for Public Works and the Office. Dr. Knight stated the expenses are shown in the profit vs actual and if they need to further step it out, the clerk can pull the PRs and highlight each expense that equals the profit vs actual. Ms. Johnson asked if he would send an email to remind her of that request. Contracted Garbage and recycle was adjusted to \$120,000 in the event they have more citizens moving back in the community. On page 8 under FEMA Proceeds, they included the Princeville Volunteer Fire Department insurance payment that was discussed during the retreat for \$101,691.16, a check that was issued to the Town but was never deposited to the Fire Department. Under ARP Ms. Johnson stated they found out that some of those funds can be used for salaries and payroll expenses. She stated in the previous meeting the Town had \$58,240, and looked at that again to make it flexible for when they add a Admin Clerk and the Historic Coordinator, once the funds from the 385 grant has been depleted. That total also included bonuses for the staff. On page 9 the only update was under the Contingency Appropriation which was adjusted to \$64,593.62. Ms. Johnson provided the board with the copy of the budget message and the budget ordinance.

- 2) Mayor opened the floor for any questions from the citizens. Calvin Adkins asked how much the general fund for this year was. Ms. Johnson stated she would get those exact numbers to him. Mr. Adkins asked if the Town is paying a whole salary with the Powell Bill and Dr. Knight stated they were paying a salary under the Powell Bill. She added they reached out to Powell Bill representatives, and they were using the guide that was sent stepping out the eligibility categories. Mr. Adkins also asked if the governing body got a raise, because it appears on the budget that a raise was

received. Dr. Knight responded, the last raise was in 2019 and the extra \$236 could be used if there are expenses the governing body incurred, such as buying something for the Town and being reimbursed. She stated if the board desires that amount can stay at \$17,064. Mayor stated he thinks that amount should stay the same. Mr. Adkins stated that amount could be placed in the Contingency line item, Dr. Knight stated he was exactly right and recommended adding a general ledger number to the governing body to be more specific and audit ready. Mr. Adkins also asked what caused the big drop in the amount for the Street Lights line item. Ms. Johnson stated that line item was for the streetlights in Southern Terrace and the remaining was what the Town pays Edgecombe Martin for utilities so to separate them would be easier to code. Dr. Knight added those amounts used to be combined but are now separated. She stated in previous budgets the streetlights were combined with utilities and there was an overlap in funding per department. She added they wanted to make sure there was a distinction made with this particular line item and the Utilities line item. No further questions.

- X. Board Comments-**Commissioner Joyner thanked finance Officer and Town Manager for making sure the board is in a good place with preparing the budget. Mayor echoed what Commissioner Joyner stated.
- XI. Adjournment-** Commissioner Jones motioned to adjourn meeting, Commissioner Joyner seconded. Vote carried 3-0.

 06/23/2022  
Bobbie Jones, Mayor Date

 6-23-2022  
Jessica Rudd, Clerk Date



