



TOWN OF PRINCEVILLE
Board of Commissioners Regular Meeting Minutes
October 17, 2022, 7:00PM
201 S Main Street, Tarboro, NC 27886

Amid the COVID-19, the Board of Commissioners meeting will be open to 20 citizens, all other citizens may join via teleconference.

Board Present: Mayor Bobbie Jones, Mayor Pro-Tem Alvin Jones, Commissioner JoeRoam Myrick, Commissioner Linda Joyner, Commissioner Milton Bullock

Staff: Town Manager Glenda Knight, Town Clerk Jessica Rudd, Attorney Mark Edwards

- I. Call to Order and Roll Call (Mute phones please. Presider, please state the date for recording purposes)- Mayor**
- II. Invocation-Mayor Pro Tem Alvin Jones**
- III. Pledge of Allegiance-N/A**
- IV. Announcements (Read by Mayor Bobbie Jones)**
 - 1) OptumServ is no longer providing services at Heritage Park however testing is still available at Freedom Hill and Vidant walk in clinic.
 - 2) Next Farmer's Market October 29, 2022 from 10:00am-2:00pm
 - 3) Christmas Tree Lighting at Freedom Hill on November 27, 2022 at 6:00pm
 - 4) Princeville Christmas Parade on December 3, 2022, at 1:00pm. Application deadline is November 21, 2022
 - 5) Application deadline for Princeville Yard Decoration Contest is December 2, 2022, by noon.
 - 6) Hill Family Farm Education Center and Interfaith Food Shuttle Mobile Market, November 19th and December 17th
 - 7) One-Stop Voting Election, November 8, 2022
- V. Public Comments: (Limited to 2 minutes)**
 - Emma Wilkins- She asked the board when will they pave Church Street. She also asked when the Senior Center is going to get a phone at the Senior Center and asked if the seniors could rent the senior van outside of the operating hours.
 - Rita Dancy- Wanted to know what is going to be done about the apartments behind the Town Hall. She stated at the corner of Dancy and Church street, the road is about to cave in. She also stated she heard the Town had money here but when citizens call, they aren't getting the assistance they need.
 - Eddie Morgan- He stated he was a contractor from New York and has been living in North Carolina for 11 years. He stated that he is here willing to give a helping hand to the Town and will leave his business cards with the Town.
- VI. Adjustment to Agenda-Commissioner Joyner motioned to add Kelsi Dew under presentations #3, Commissioner Jones seconded. Vote carried 4-0. Commissioner Joyner**

motioned to replace #4, Tobacco Trust Fund Grant with CBDG-NR under Town Manager's Report, Commissioner Jones seconded. Vote carried 4-0. Commissioner Jones motioned to add under new business #4, Pepsi Bottling Ventures and Mary Alice Holly, Commissioner Joyner seconded. Vote carried 4-0.

VII. Approval of the Agenda (Recommendation: Approval)-Commissioner Jones motioned to approve the agenda with the necessary changes, Commissioner Bullock seconded. Vote carried 4-0.

VIII. Consent Agenda-Commissioner Jones motioned to approve consent agenda, Commissioner Joyner seconded. Vote carried 4-0.

IX. Presentation

- 1) **Colonel Bennett (USACE)**- Coley Corderro, new project manager with the Army Corp of Engineers, provided an update to the board on the project. She stated her intent is to ensure there is transparency and constant communication with the Town of Princeville regarding updates. She stated that the Army Corp of Engineers are doing some additional detailed hydrologic analysis and were making recommendations. She added they are looking at interior drainage and doing some additional surveying. The board agreed it sounds like nothing has changed since the last report from Colonel Bennett. The board also requested that emails be sent to the Town Manager regarding any updates and shared with the board.
- 2) **Wooten & Associates**- Eric Smith gave a report on the 53-acre project. Mr. Smith shared an updated version of the Stewart masterplan that the board approved in the past.
- 3) **Kelsi Dew (Historic Outreach Coordinator)**- Ms. Dew gave an update on grant projects and stated \$1,000 was donated to the Senior Center for general operating expenses from the Edgecombe County Charitable Foundation. She also stated the Town was awarded \$300,000 for the Farmer's Market from the North Carolina Tobacco Trust Fund. Ms. Dew stated she is currently working on a new grant project through the North Carolina Rural Transformation grant. She stated it is a \$950,000 grant and would go towards a project connecting the Historic corridor to Heritage Park. Ms. Dew also stated the board of commissioners need to pass the resolution supporting the rural transformation grant. Commissioner Joyner motioned to approve the resolution, Commissioner Bullock seconded. Vote carried 4-0.

X. Department Reports (See attachments)

- 1) **Finance**- Commissioner Jones motioned to accept the budget amendments with necessary corrections, Commissioner Bullock seconded. Vote carried 4-0. Phyliss Spragin from Westly Peachtree Group gave an update on the 2021 audit. She stated they have provided Anderson Smith & Wike with the fiscal year 2020 trial balance and fixed asset ledger, balance sheet and profit and lost statement for FY20, so they can begin to do their testing. She stated they will probably have that completed in the next month or so and the Town should meet the deadline for completion.
- 2) **Public Works**- No questions
- 3) **Historic Outreach Coordinator**- No questions
- 4) **Senior Center**- Mayor commended Ms. Tate for working with Eastpointe because mental health is critical, and this is an avenue to relieve some of the stress that people are under. No further questions.
- 5) **Edgecombe County Sheriff Office**- No questions

- 6) Princeville Volunteer Fire Department- Chief Maurice Knight introduced himself to the board and stated he is looking forward to working with the Town and if there is anything the Town needs, please contact him. Commissioner Jones added that the transition has been smooth, and they support him 100%.

XI. Town Managers Report

- 1) Senior Center- Town Manager stated that Lumen came and assessed the ability to install a landline at the Senior Center. She stated they provided a scope of work for an electrician and the Town is now awaiting a quote from the electrician so they can get the landline installed. Town Manager stated in regard to the elevator, CenturyLink came onsite to trust but verify the elevator line was working correctly. She stated now it's in the hands of Burney & Burney to schedule an inspection for the elevator. Town Manager also stated that the construction administrator from Oakley Collier is assessing a center rail on the steps at the Senior Center. She added he wanted to make sure the rail would not violate any building codes. She stated she will follow up next month with an update. Commissioner Joyner suggested the Town think of some alternative locations for citizens to rent out, to prevent wear and tear of the Senior Center. Town Manager stated she will follow up with the board other options or proposals the board can consider.
- 2) Heritage Park- Town Manager stated the fitness equipment is installed and the Town is working towards the walking trail, basketball court and the farmer's market.
- 3) Museum- Town Manager stated they are still waiting on the appeal outcome from FEMA with the museum to bridge the gap of about \$800,000. She stated if the Town is approved for the Rural Transformation Grant the Town can attempt to bridge that gap.
- 4) Community Development Block Grant Neighborhood Revitalization (CDBG-NR)- Tirence from Upper Coastal Plain gave an update on the replacement housing grant. He stated they are looking to identify those eligible units and they will go before the housing selection committee, which needs to be formed. He added there is a 5-million-dollar cap on a single application, which allows them to assist more citizens. Commissioner Joyner motioned to approve the resolution for CDBG-NR, Commissioner Jones seconded. Vote carried 4-0.

XII. Attorney Report

- 1) Dumping Ordinance- Attorney Edwards sat in for Attorney King. He stated the board was provided a proposed ordinance for review and comments.

XIII. Old Business

- 1) Deputy Waiver- Dr. Knight stated they were able to obtain a signature from the North Hampton County's Sheriff Office and are now waiting for the Deputy to sign the waiver for his personal vehicle.

XIV. New Business

- 1) ECU Innovative HUB- Dr. Knight stated she and Kelsi had the opportunity to visit ECU and get a tour of the Easley Innovation HUB. She added they were quite impressed and stated they have invited the Town to come in and post some youth from the community at the Innovative HUB. No further questions.

- 2) ECU Festival- Town Manager started a Festival will be held on November 5th from 11:00am-4:00 pm. She also stated she would be traveling to Louisiana with Kelsi Dew and Commissioner Joyner to attend a peer engagement.
- 3) Voting- Town Manager reminded the board that election day is on November 8th and added that the mixed beverage will be on the ballot.
- 4) Pepsi Bottling Ventures- Mayor stated he sent the board an email and stated they have an opportunity for the Town to apply for a grant. He stated the only requirement was that the Mayor be a member of the African American Mayor's Association. Commissioner Joyner motioned to partner with Pepsi Bottling Ventures, Commissioner Jones seconded. Vote carried 4-0.

XV. Executive Session: Commissioner Jones motioned to go into executive session, Commissioner Joyner seconded, vote carried 4-0.

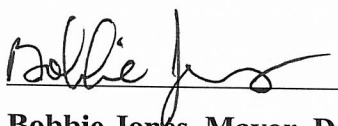
- N.C.G.S. 143-318.11(a)(1)(6) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
- N.C.G.S. 143-318.11(a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.

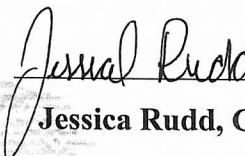
Commissioner Myrick motioned to end executive session, Commissioner Jones seconded, vote carried 4-0. Commissioner Myrick motioned to go back into regular session, Commissioner Jones seconded, vote carried 4-0.

- 1) Economic Development- Commissioner Joyner motioned to approve the Town reimburse Sabrina Shaw and Venus Bradley for services not received, contingent upon the legal contract, Commissioner Jones seconded. Vote carried 4-0
- 2) Acquisition- The board tabled the matter until the next meeting.
- 3) Personnel- The board discussed the updates to the Town Manager's contract

XVI. Board Comments- Mayor stated he was thinking of a 5 star Restaurant for the Town of Princeville. He stated that he would like to invite all of the food truck vendors to come and meet with the board to see if they would be interested. He added to allow the food trucks vendors to utilize the shell building on the 53 acres. Commissioner Myrick stated it is important the Town get an update on the storm drain project from Edgecombe County.

XVII. Adjournment- Commissioner Jones motioned to adjourn the meeting, Commissioner Joyner seconded. Vote carried 4-0.

 11/21/22
Bobbie Jones, Mayor Date

 11-21-2022
Jessica Rudd, Clerk Date