



## **TOWN OF PRINCEVILLE**

Board of Commissioners Regular Meeting Minutes  
November 21, 2022, 7:00PM  
201 S Main Street, Tarboro, NC 27886

**Amid the COVID-19, the Board of Commissioners meeting will be open to 20 citizens, all other citizens may join via teleconference.**

**Board Present: Mayor Bobbie Jones, Mayor Pro-Tem Alvin Jones, Commissioner JoeRoam Myrick, Commissioner Linda Joyner, Commissioner Milton Bullock**

**Staff: Town Manager Glenda Knight, Town Clerk Jessica Rudd, Attorney Mark Edwards**

- I. Call to Order and Roll Call (Mute phones please. Presider, please state the date for recording purposes)- Mayor**
- II. Invocation-Mayor Pro Tem Alvin Jones**
- III. Pledge of Allegiance-N/A**
- IV. Announcements (Read by Mayor Bobbie Jones)**
  - 1) OptumServ is no longer providing services at Heritage Park however testing is still available at Freedom Hill and Vidant walk in clinic.
  - 2) Next Farmer's Market October 29, 2022 from 10:00am-2:00pm
  - 3) Christmas Tree Lighting at Freedom Hill on November 27, 2022 at 6:00pm
  - 4) Princeville Christmas Parade on December 3, 2022, at 1:00pm. Application deadline is November 21, 2022
  - 5) Application deadline for Princeville Yard Decoration Contest is December 2, 2022, by noon.
  - 6) Hill Family Farm Education Center and Interfaith Food Shuttle Mobile Market, November 19th and December 17th
- V. Public Comments: (Limited to 2 minutes)**
- VI. Adjustment to Agenda-Commissioner Jones motioned to remove Colonel Bennett from presentation and add Stewart, Commissioner Bullock seconded. Vote carried 4-0.**

Commissioner Jones motioned to add under New Business, change of meeting dates for December, January and February, Commissioner Joyner seconded. Vote carried 4-0.
- VII. Approval of the Agenda (Recommendation: Approval)-Commissioner Joyner motioned to approve the agenda with the necessary changes, Commissioner Jones seconded. Vote carried 4-0.**
- VIII. Consent Agenda-Commissioner Joyner motioned to approve consent agenda, Commissioner Jones seconded. Vote carried 4-0.**
- IX. Presentation**
  - 1) **Jake Petrosky (Stewart)-** Mr. Petrosky provided the next steps for the ETJ expansion, if approved by the board. He stated the reasoning behind expanding is to prevent parcels from being divided between the town and county jurisdictions.

Commissioner Joyner motioned to approve the ETJ expansion, Commissioner Jones seconded. Vote carried 4-0.

**X. Department Reports (See attachments)**

- 1) Finance- Commissioner Myrick asked if there were any meal or airline tickets charged to the debit card and Town Manager stated the lodging and rental was for the New Orleans trip and the Town has been reimbursed by FEMA for those charges. She added they covered their own meals and were reimbursed by FEMA for those as well. Commissioner Myrick stated he would like to see documentation of those charges. No further questions.
- 2) Public Works- Commissioner Myrick inquired about the public works lawn mower and Town Manager stated the lawn mower has not been repaired yet. Commissioner Myrick also stated citizens are concerned about the leaves and limbs not being picked up. Town Manager stated public works will resume leave and limb pick up this week and encouraged board members to call the Town Hall if they scan the community and see work needs to be done. No further questions.
- 3) Historic Outreach Coordinator- No questions
- 4) Senior Center- No questions
- 5) Edgecombe County Sheriff Office- No questions
- 6) Princeville Volunteer Fire Department- Deputy Fire Chief, Alex Norville, stated if anyone in the community needs a fire detector contact that Fire Department or himself. He stated his phone number was 252-406-4355. He also stated there should be no burning within the city limits. Commissioner Myrick inquired about a payment to the Fire Department. The Town Manager stated former Chief Brown gave an extensive report on the FEMA funds and added they are still coordinating with FEMA and will update the board as soon as progress is made. No further questions.

**XI. Town Managers Report**

- 1) Senior Center- Town Manager stated the UNC Bus Tour team donated \$200 towards the operations of the Senior Center. She stated the DEQ team was recently given a tour of the town and added she was apart of the platform in Raleigh discussing building partnerships. Commissioner Joyner updated the board on their trip to New Orleans. She stated it was a rewarding experience and was thankful for the opportunity to be there. Town Manager added they walked away with some additional knowledge and resources that they can bring to the community. Town Manager stated there was a leak at the Senior Center that was resolved. She stated in regards to the elevator, there has been ongoing conversation about who is responsible for the inspection costs. She stated she has looped in the attorney and is waiting to hear back from Burney and Burney. Town Manager stated the Seniors will be having a Thanksgiving luncheon and all board members are invited. She also stated she has not received a report back from the architects as it relates to the rail going down the stairs at the Senior Center. No further questions.
- 2) Museum- Town Manager stated a RFQ was put out for Secretary Of Interior (SOI) to ensure the preservation of the museum is not compromised. She added they are waiting to hear back from interested organizations to that RFQ. No further questions.
- 3) HMGP- Town Manager stated the last report from Steve McGugan stated that North Carolina Emergency Management (NCEM) has a contractor in place and is waiting

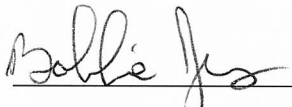
- N.C.G.S. 143-318.11(a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.

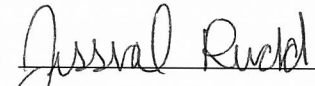
Commissioner Joyner motioned to end executive session, Commissioner Jones seconded, vote carried 4-0. Commissioner Jones motioned to go back into regular session, Commissioner Joyner seconded, vote carried 4-0.

- 1) Economic Development- The board discussed the applicants who applied for repairs to the homes. Commissioner Joyner motioned to send a letter of interest to HUD for ownership of Asbury Park, Commissioner Jones seconded. Vote carried 4-0.
- 2) Acquisition- The board discussed updates on acquisitions.
- 3) Personnel- The board discussed the Town Manager's contract and received an update on the unemployment hearing.

**XVI. Board Comments-** Mayor gave an update from the planning and development services department of the Upper Coastal Plain of Government. Mayor asked the board to take each day as a blessing and do all you can to serve the Town. He added everyone is here for a purpose and if we do that success will follow. Mayor also shared they will be having an education summit at the Community College in June.

**XVII. Adjournment-** Commissioner Joyner motioned to adjourn the meeting, Commissioner Jones seconded. Vote carried 4-0.

 12/13/2022  
Bobbie Jones, Mayor Date

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Jessica Rudd, Clerk Date

for the contractor to sign the agreement. She added once the agreement is signed a kickoff takes place for the elevation of those structures. She stated the hope is to start in the month of December.

- 4) 53 acres- Town Manager stated Wooten engineers did respond and recommended the Town wait closer to the development and construction time so that you can put more specificity in the RFQ about water and sewer infrastructure. She stated she would forward that correspondence to the board.
- 5) NC Rebuild- Town Manager stated they are reengaging NC Rebuild and added there are 60 applications and there are 16 that are in step 3. She added they are interested in what that would like to move the citizens through the stages and if that's necessary based upon where we are with our community and buyouts under the HMGP.

## **XII. Attorney Report**

- 1) Dumping Ordinance- Attorney Edwards stated the board has received the draft of the ordinance and asked if there were any suggested changes. There were no changes or questions.
- 2) Board Code of Ethics (Update)- Attorney Edwards stated that Attorney King completed a Ethics class and has started to draft the board code of ethics.
- 3) 320 Mutual Blvd Violation (section 150.101)- Attorney Edwards stated the violator has been served through FedEx and now the Town can start to fine the individual on a daily basis. He added the Town has the option to foreclose on the property if the fines are not paid.

## **XIII. Old Business**

- 1) 138<sup>th</sup> Founders Celebration- Town Manager stated the planning of the 138<sup>th</sup> Founders Day Celebration is well underway and shared with the board the schedule of events.
- 2) Christmas Bonuses- Commissioner Joyner motioned to approve the Christmas Bonus for staff, Commissioner Jones seconded. Vote carried 4-0.
- 3) Christmas Parade- The board reviewed the listing of parade participants and decided to cancel the parade due to lack of participants. Commissioner Joyner motioned to cancel the parade, Commissioner Jones seconded. Vote carried 4-0.
- 4) ARP Education- Town Manager shared a submission to provide mental health services when the board is ready to move forward with the Education component of ARP funds.
- 5) Change of Meeting Dates- Commissioner Joyner motioned to change the December meeting from the 19<sup>th</sup> to the 13<sup>th</sup>, Commissioner Jones seconded. Vote carried 4-0. Commissioner Joyner motioned to change the January meeting to January 17<sup>th</sup>, Commissioner Bullock seconded. Vote carried 4-0. Commissioner Joyner motioned to change the February meeting to February 27<sup>th</sup>, Commissioner Jones seconded. Vote carried 4-0.

## **XIV. New Business**

### **XV. Executive Session:** Commissioner Joyner motioned to go into executive session, Commissioner Jones seconded, vote carried 4-0.

- N.C.G.S. 143-318.11(a)(1)(6) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.