



TOWN OF PRINCEVILLE
Board of Commissioners Regular Meeting Minutes
December 13, 2022, 7:00PM
201 S Main Street, Tarboro, NC 27886

Amid the COVID-19, the Board of Commissioners meeting will be open to 20 citizens, all other citizens may join via teleconference.

Board Present: Mayor Bobbie Jones, Mayor Pro-Tem Alvin Jones, Commissioner JoeRoam Myrick, Commissioner Linda Joyner, Commissioner Milton Bullock

Staff: Town Manager Glenda Knight, Town Clerk Jessica Rudd, Attorney Ryan King

- I. Call to Order and Roll Call (Mute phones please. Presider, please state the date for recording purposes)- Mayor**
- II. Invocation-Mayor Pro Tem Alvin Jones**
- III. Pledge of Allegiance-N/A**
- IV. Public Comments: (Limited 2 minutes)**
Please honor the directions provided by the Mayor and/or Mayor Pro Tem.
 - 1) Levon Braswell- Asked has the Town made any progress on getting a police department established. He stated his street is basically a racetrack and would like something done about it.
- V. Announcements (Read by Mayor Bobbie Jones)**
 - 1) Coronavirus testing: OptumServ Monday & Tuesday from 10:00am-4:00pm (Town Hall Parking Lot)
- VI. Adjustment to Agenda-None**
- VII. Approval of the Agenda (Recommendation: Approval)-Commissioner Joyner** motioned to approve the agenda, Commissioner Jones seconded. Vote carried 4-0.
- VIII. Consent Agenda-Commissioner Jones** motioned to approve consent agenda with necessary corrections, Commissioner Joyner seconded. Vote carried 4-0.
- IX. Presentation**
 - 1) **NC State (Planting Update)-** Leslie Bartlebaugh from NC State's Coastal Dynamics Design Lab, updated the board on the Streetscape Plan. She shared the results of the survey used to gain input from citizens on which species of trees they would like to see planted along the streets. Musclewood and Serviceberry trees were the most popular. She stated after the board votes, the next step is to share the plan with NCDOT, to make sure it complies, and they create a permit for them. Commissioner Bullock asked if there were any plans to beautify the north of Main Street and asked if they considered long leaf pine trees. Ms. Bartlebaugh stated they haven't focused on that area but can look into it. She also stated that long leaf pine trees take up too much space and would not function well as a street tree. Commissioner Joyner

motioned to accept the concept plan from NC State, Commissioner Jones seconded. Vote carried 4-0.

X. Department Reports (See attachments)

- 1) Finance- Commissioner Myrick asked if there had been an increase in pay for the custodian. Town Manager stated no, and that it was requested by the auditors the custodian be paid biweekly like the rest of the staff as opposed to weekly. No further questions.
- 2) Public Works- Mayor asked the status of limb pick up in the community and Town Manager stated they are working diligently to get that completed and may look like public works working overtime to get the limbs done. No further questions.
- 3) Senior Center- Commissioner Bullock inquired about the possibility of getting a crosswalk or caution light in front of the Senior Center. Mayor stated a caution light was requested few times in the past and DOT denied the request each time, due to lack of traffic. Commissioner Myrick motioned for the Town Manager to reach out to DOT to conduct the necessary study for caution light and crosswalk, Commissioner Bullock seconded. Vote carried 2-2. Mayor voted nay and the motion failed. Commissioner Jones motioned for Town Manager to reach out to DOT to see if they meet the criteria for a crosswalk and/or signs from the Senior Center to the Town Hall, Commissioner Bullock seconded. Vote carried 4-0. Commissioner Myrick asked for an update on the additional railing for the Senior Center. Town Manager stated the construction administrator stated it was a violation of their building code and was not permissible. Commissioner Myrick asked if the board could get that in writing and Town Manager stated yes. No further questions.
- 4) Edgecombe County Sheriff Office- No questions
- 5) Princeville Volunteer Fire Department- Deputy Fire Chief, Alex Norville gave the board a brief update on the calls for the month. He stated in the event of an emergency to call 911 and not the fire department, to get a quicker response. No further questions.

XI. Town Managers Report

- 1) Senior Center- Town Manager stated she received an update from the elevator circumstance and would yield to Attorney King for his recommendation. Attorney King stated he has not had time to review the information and would provide an update after reviewing. Town Manager also stated repairs were done on the senior van and the staff was provided educational training on the van. No further questions.
- 2) Museum- Town Manager stated the Town is still under an appeal and waiting to hear back from FEMA as it relates to the Museum. She stated Ms. Jessica did print out a recent RFQ that will be uploaded once FEMA gives us directions for a Secretary of Interior (SOI).
- 3) Legislative Ask- Town Manager provided an update on the legislative Ask, per her consultation with Representative Willingham. Commissioner Myrick requested that a camera system be added to the legislative Ask. No further questions.
- 4) 53 acres- Town Manager stated she is waiting to host a meeting with Director Ray so they can talk about the BRIC grant. She added that the Town would be ineligible for the 5% management costs that were mentioned at a previous board meeting. She added she wanted to receive an explanation of why the Town was not eligible. No further questions.

XII. Attorney Report

- 1) Board Code of Ethics (Update)- Attorney King stated he can have something drafted up at the next board meeting.

XIII. Old Business

- 1) Asbury Park- Commissioner Joyner motioned to approve letter of interest, Commissioner Jones seconded. Vote carried 4-0.
- 2) 138th Founders Day Resolution- Commissioner Joyner motioned to approve the founders celebration resolution, Commissioner Jones seconded. Vote carried 4-0.
- 3) United Way- Town Manager stated United Way is asking for donations and if interested to let her or the clerk know.
- 4) ARP Education- Commissioner Joyner motioned to move forward with both quotes, Commissioner Jones seconded. Vote carried 3-1. Commissioner Myrick opposed.
- 5) DEQ Platform Summary- Town Manager stated she attended the platform in Raleigh and shared the article written by one of the attendees. Commissioner Bullock asked about the possibility of placing a suggestion box at the Town Hall. Commissioner Bullock motioned to have a suggestion box placed outside the Town Hall, Commissioner Myrick seconded. Vote carried 4-0.

XIV. New Business

- 1) USACE- Town Manager shared an email stating that Colonel Bennet would no longer be working with the Town.
- 2) Internal Controls Training- Town Manager shared the agenda from the internal controls training. She stated she and the Town clerk was able to attend the training and it was very informative.
- 3) Cloudwyz- Town Manager shared information regarding rural broadband. She added the county will have a presentation on Cloudwyz at their next meeting and the board is welcome to attend.

XV. Executive Session: Commissioner Jones motioned to go into executive session, Commissioner Bullock seconded, vote carried 4-0.

- N.C.G.S. 143-318.11(a)(1)(6) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
- N.C.G.S. 143-318.11(a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.


Commissioner Myrick motioned to end executive session, Commissioner Joyner seconded, vote carried 4-0. Commissioner Joyner motioned to go back into regular session, Commissioner Myrick seconded, vote carried 4-0.

- 1) Economic Development- The board discussed the pros and cons of acquiring Asbury Park.
- 2) Acquisition- The board discussed updates on 400 Mutual Blvd. and 311 Walston Street
- 3) Personnel- The board discussed employment issues.

XVI. Board Comments- Commissioner Myrick stated that this has been a great meeting and stated that any contracts that come in, the board should make sure the Attorney reviews before making a decision.

XVII. Adjournment- Commissioner Joyner motioned to adjourn the meeting, Commissioner Jones seconded. Vote carried 4-0.

 11/17/2023
Bobbie Jones, Mayor Date

 11/17/2023
Jessica Rudd, Clerk Date
Glenda H. Knight, Town Manager