



TOWN OF PRINCEVILLE
Board of Commissioners Regular Meeting
January 17, 2023, 7:00PM

Present: Mayor Bobbie Jones, Mayor Pro Tem Linda Joyner, Commissioners Joe Roam Myrick, Alvin Jones, and Milton Bullock (absent)

Staff: Town Manager Glenda Knight, Adm/Grant Compliance Officer, Tara Honesty, Attorney Edward (Atty King's Office)

- I. Call to Order and Roll Call (Silence Cell phones please. State the date for recording purposes)** Mayor Pro Tem Alvin Jones
- II. Invocation by** Commissioner Linda Joyner
- III. Pledge of Allegiance** N/A
- IV. Public Comments: (Limited to 2 minutes. Read by Clerk)**

- 1) Levon Braswell: 225 S first street. Nothing in favor of the people in Princeville. Time to go back to the old rules oppose to new rules. Why you go into closed session if it's for the public. What you running from. You never seen anyone go into closed session. Instead of running from it you need to run to it. We asked for a polices in the town and nothing is being done. Ms. Knight not putting you down and not asking you not to speak but we need to hear from the Attorney and the Mayor. We want to hear from yall and stop playing. Commissioner Joyner provided some clarity, so Mr. Braswell won't continue to speak like he spoke. There are some things that we absolutely must go into closed session for and the Attorney can attest. Those things dealt with in closed session, we the board come out, it will vote if needed. Every municipality have a closed session and executive session. There is nothing that the board is trying to hide. Attorney Edwards stated that the Town can only go into closed session for very limited purposes and if the Town wanted to separate what is open and closed and the Attorney will advise the Board of what they can and can not go into closed session. Minutes are taking during closed session even though they can not be public but eventually will become public. Can't take votes during closed session. Commissioner Joyner ask that documents be provided to Mr. Braswell on closed session.

- 2) Johnnie Williams: 121 Webb Lane. First meeting he is able to come to. Retired last month. Talked to the Town Manager about the unpaved session on Webb Lane because the lift station was removed. Been in the community 35 years. Uplifted stop sign and got that after months before Ms. Knight came into position. Many years ago, was an active member with Willie Mc Dowell and a lot was accomplished. I will listen in on the meeting tonight. Glad to be here tonight. Who is the Commissioner for Southern Terrace? Mayor Pro Tem responded that he was the Commissioner.

V. Announcement

- 1) Virus testing Optum Serv is on site Monday and Tuesday from 10-4pm.
- 2) 138th founders celebration. Flyers shared. Please participate per Mayor Pro Tem. Commissioner Joyner elaborated asking citizens to respond along with external people.

VI. Adjustment to Agenda Commissioner Myrick did not have “major adjustments” but in the executive setting he would like to speak on personnel. Town Manager asked to add to old business #3 ETJ expansion. Commissioner Joyner motioned and Commissioner Myrick seconded to add. Also under old business, Town Manager asked that #4 be added with the CDBGNR. Commissioner Joyner motioned and Commissioner Myrick seconded. Add #4 under Town Manager, elevation. Commissioner Joyner motioned; Commissioner Myrick seconded the motion. All motions passed 3-0.

VII. Approval of the Agenda

A. Consent Agenda: Commissioner Joyner motioned to approve; Commissioner Myrick seconded. Passed 3-0.

- 1) December May 19, 2022, Regular Meeting and Executive Session Meeting minutes. Commissioner Linda Joyner moved to vote for approval, seconded by Commissioner Myrick. Vote carried 3-0.

VIII. Presentations (Limited 5-10 minutes. Ask presenters to speak from podium).

- 1) Dr. Jacqueline Shaw shared about a program entitled Cognitive Behavioral Intervention for Trauma in schools (CBITS) and a master’s training wheel. And addressed questions from the Board.
- 2) Victor Jones shared the details of a program entitled: Connection circles and addressed all questions from the Board.

IX. Department Reports (See attachments)

- 1) Finance: Commissioner Myrick inquired about the American alarm system billing. Town Manager respond it’s the fire alarm used in the event of a fire and the Town is billed for service of the system. It’s not a security system. Page #4 (Commissioner Myrick) inquired about unemployment taxes if it’s normally paid.

Town Manager confirmed that to be the case. Lumen and Brightspeed inquiry were answered in that Brightspeed replaced Lumen. If one needs to be paid out. Town Manager reminded the Board that a fee would be associated with breaching a contract and it would be ideal to yield to the Attorney.

Mayor mentioned elevator not being in operation and if the funds are available. Town Manager responded that the project had not been budgeted for the elevator and Attorney King had been provided with extensive correspondences relating to the elevator and seem to be leaning towards the Town incurring the expense.

Commissioner Myrick shared that a valve was replaced that the Town assumed the expense. Town Manager responded that Oakley Collier assumed the responsibility of the valve because they were the designer and that Burney and Burney assumed the expense of the overflow with the unit. The Town did not assume in the two instances any expense. Attorney Edward responded that according to the contract, the Town is now responsible for the next inspection considering the first two did not pass that Burney and Burney assumed. Town Manager mentioned that there maybe an option with the cost management funds from the legislative appropriation to cover the inspection of the elevator.

Town Manager explained why the Town paid taxes on properties requested by the County but the funds were returned by the County noting that it was sent in error. The checks were voided that were sent back.

Commissioner Myrick inquired about the debt for the card with the expense for the trip to New Orleans. Town Manager reminded Commissioner Myrick that copies of the trip expense was sent twice via email. In addition, she reemphasized that the first trip with Conservation Trust, all expenses were paid. The second trip with FEMA, the town was reimbursed for lodging and car rental. Budget amendment for the T mobile 50,000 to be added for the Farmer's Market. And a request to transfer from Human Services \$500 from line-item travel and training to administration so that staff can travel to a grant training of 2CFR 200. Motioned carried by Commissioner Joyner, Commissioner Jones seconded.

Commissioner Myrick inquired if it was necessary for ^{three} ~~two~~ staff to go including the consultant. The Town Manager responded that it was necessary as Mary Glasscock is the consultant and her services are short term. Therefore, it would be necessary for the Town Administrator and Compliance staff attend the training for long term implementation and understanding of how to management.

Motioned passed. 2-1 (Commissioner Myrick oppose).

Page 1 of 12, Commissioner Myrick inquired about the vehicle license and was provided an update that the line items had been combined but it would need to be trust but verified from budget season.

- 2) PublicWorks: Commissioner Myrick inquired about the lawn mowers and the fee associated. Town Manager shared that the mowers had been retrieved and there was no expense. Mayor asked that the public works staff be informed that they did a great job with cleaning the debris on Cathedral. Town Manager agreed and noted that's why pictures are included with the monthly report to reflect the work that they are doing. Town Manager also thanked the Mayor for joining the public work staff on the leaves and limbs route and actually working along side of the staff. It was very helpful. Commissioner Myrick noted that the camera system would be instrumental in overseeing the dumping area and implementing the town's ordinance. Town Manager noted that there were upcoming interviews for public works staff.
- 3) Senior Center: Mayor inquired about item G with the recovery program as to if it was just for the seniors. Town Manager responded that the service was for anyone and the location would be at the Senior Center. Commissioner Joyner noted that the Senior Center is doing well in maintaining attendance.
- 4) Edgecombe County Sheriff Office: Commissioner Myrick requested to ask the Sheriff Office if there were no gun shots. He noted that there were several gun shots in the last past months up to two weeks ago.
- 5) Princeville Volunteer Fire Department: No questions.

X. Town Managers Report:

1. Senior Center: Elevator discussed. Reported that damage done to the windshield by way of a rock. Relating to the request for railing, it would be classified as an improvement and the Town would incur the expense as the work completed meets the building standards per former Construction Administrator. Mayor Pro Tem asked that the construction administrator note via email the above. The center still needs a phone and electricians were on site to provide quotes to include for the ice maker at Heritage Park. Also mentioned for future goals is to invest in the land adjacent to the center for additional parking and activities.
2. Museum: Explained the RFQ in the packets for the interior designer being requested by FEMA and SHPO so that the integrity of the structure considering being on the registry.
3. 88 acres: Explained the RFQ for the 25 single units developed by Atty Durwin Jones. Attorney King has reviewed the RFQ and endorses it with the adjustment to the dates.

Inquiry as to whether the farmer will be able to continue leasing. Town Manager responded that she would consult with the team and circle back.

4. Elevation: Informed the Board that NCEM has an engineer company onboard, and the Town met with the team to discuss next steps for citizens approved for the project (i.e., Brydson out of Texas). Reminded board that the 50 homes noted by Mr. McGugan when he was before the Board last meeting will be those under this project. PowerPoint reviewed with Board from Brydson presentation to the Town. Questions addressed from the Board.

Commissioner Myrick inquired about the suggestion box and he was reminded that Commissioner Bullock shared that he would purchase the box to implement at the Town. Also inquired on the grip for the steps at the Senior Center. Town Manager noted that that project was still under way. Commissioner Myrick recommended using the \$2300 for the grip pad.

Commissioner Myrick inquired about updates from Representative Shelley Willingham as it relates to the Legislative Ask. Town Manager reminded that the General Assembly is still in session and the Town may not hear back on the outcome until March, April and May.

XI. Attorney Report

- 1) Code of Ethics update: Atty Edwards reflected on the document being sent via email by Atty King but many did not. Atty Edwards shared the hard copy with the Board. The Board decided to allow it to layover until the next meeting. Atty Edwards reminded the Board of the Ethics class that is required of every Board member.
Commissioner Myrick inquired about Atty Edwards use of Conflict of Interest. Atty Edwards responded that any item on the agenda that appears to be an conflict to anyone, it is address it before the meeting so it will be handled before the meeting. All of code of ethics is not necessary according to Atty Edwards. Its not an ordinance but conflict of interest deal primary with voting and towards the Board.

XII. Old Business:

- 1) Audit: The auditing firm is well underway with 2020 and hoping that it can be completed this month. 2021 completed by March and cannot submit an engagement letter for 2022 until the other audits are complete.
- 2) 138th Founder's celebration: All Board members encouraged to promote the calendar of events. Sponsorships were shared and update on event registry. Also provided update on the Climates of Inequality portraits of humanities. Mayor Pro Tem encouraged the Board to promote on the radio aire.
- 3) ETJ: Stewart shared with the ETJ expansion at the last meeting and the next step is sending out certified letters for the citizens and having a public hearing in February. Atty

King endorsed the ETJ letter from Stewart to be passed on to the citizens. Motioned to approved the PH for February initiated by Mayor Pro Tem Jones and seconded by Commissioner Joyner. Motioned carried 3-0.

- 4) CDBGNR: Partnered with UCP in taking the lead. The matter before the board is passing of the resolution. Mayor read the resolution. Motioned carried by Commissioner Joyner, seconded by Commissioner Jones. Carried 3-0.

XIII. New Business

- a. Exhibit agreement. Reviewed and explained that the Town will have possession of the exhibits for 5 years and can be used for the mobile museum. Attorney King has endorsed the agreement to move forward. Town Manager explained that no royalty was included. Atty Edwards explained that there was no royalty after the mayor pointed out the clause in the agreement. Mayor Pro Tem motioned for approval; Commissioner Joyner seconded. Passed 3-0.
- b. Increase with mileage at 65.5 (3 cent increase from last year). Mayor Pro Tem moved for approval; Commissioner Joyner seconded. Motion carried 3-0.

XIV. Executive Session: Commissioner Myrick motioned for approval, seconded by Mayor Pro Tem Alvin Jones. vote carried 3-0.

- N.C.G.S. 143-318.11 (a)(4) To discuss relating to location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.
- N.C.G.S. 143-318.11(a)(1)(6) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes

- 1) Economic Development: Updates will be provided upon Atty King's return.
- 2) Personnel: The Town renewed an agreement with Probation for community services to be provided to the Town. Motioned by Commissioner Joyner to use ARP funds for refreshments during educational sessions, seconded by Mayor Pro Tem Jones, motioned carried 3-0. Mayor Jones will be reimbursed. The Board approved for a temporary salary increase for the Town Manager during the search of the Finance, Town Clerk and Public Works leadership positions for review every 30 days. Carried 2-1 (Commissioner Myrick against).

XV. Board Comments: No Board comments.

XVI. Adjournment Meeting adjourned. Mayor Alvin Jones, motioned to adjourn, Commissioner Joyner seconded, voted carried 3-0.

Bobbie Jones, Mayor

Date

Bobbie Jones 02/27/2023

Glenda L. Knight, Town Manager Date

Glenda L. Knight 2/27/2023