



TOWN OF PRINCEVILLE
Board of Commissioners Meeting Minutes
October 16, 2023, 7:00PM
201 S. Main Street, Tarboro, NC 27886

Board Present: Mayor Bobbie Jones, Mayor ProTem Alvin Jones, Commissioner Linda Joyner, Commissioner JoeRoam Myrick, Commissioner Milton Bullock (Call in)

Staff Present: Town Manager Glenda Knight, Town Clerk Antionette Wheeler, Attorney King

I. Call to Order and Roll Call (Mute phones please. Presider, please state the date for recording purposes)

II. Invocation: Mayor ProTem Alvin Jones

III. Pledge of Allegiance: N/A

IV. Public Comments: (Limited to 2 minutes. Read by Clerk)

1. Carolyn Hill: 212 Mullins Street, Princeville, NC I told them before they built a ramp not to block my driveway and my carport. They did it anyway. They told me if I want it down I would have to pay for it and the motel where they put me in has mold. I them and they haven't found me nowhere else to stay. They haven't reimbursed me for anything else. You all never got back to me on the water bill. What about water bill? I haven't stayed in house since June, and I still heard nothing. Commissioner Joyner asked Mayor if she could respond. He said "yes" Commissioner Joyner said she talked to Mr. Steve McGugan, and he indicated that, if the water bill is more expensive than it was when you staying there get receipts and they will reimburse for that. Ms. Hill then asked what about our food, washing our clothes you all knew that was going to be an expense. We have to pay for that but if we were in our own house we wouldn't have that expense. Ms. Hill stated you all said "we would only be out of our homes for a month. Here it is October and I have been out since June. I have more expenses food isn't cheap nor is washing either. Commissioner Myrick said Mayor maybe the Town Manager can speak with Mr. Steve McGugan pertaining to how they can work with the resident to at least give her some type of incentive since she

cannot stay in the hotel, and they are aware of this due to the fact the hotel has a lot of mold. I understand your health and safety that part, Commissioner Myrick said I would ask the Town Manager to speak to them to see if they can work with that. Commissioner Joyner asked "Ms. Hill have you been saving your receipts for food?" Ms. Hill responded, "nobody told us save them why would I save them". Town Manager indicated that this project is not under the town but Emergency Management so what we do when there are concerns is to pass it on to NCEM, Devin Francisco. Commissioner Joyner and I have spoken with Director McGugan and were directed to Devin Francisco because she the case manager. She is the one to talk with about any concerns or issues. Ms. Hill indicated that she has called Ms. Francisco, and she doesn't call back She said, when I spoke to her she told me that Bryson was supposed to contact me he hasn't done anything. Town Manager indicated that she would send an email to Devin Francisco and Steve McGugan. Ms. Hill told Commissioners none of you all have been to my house to see what is being done. Town Manager indicated that she has been to all the homes with Director Steve McGugan and Secretary Buffalo to see how the homes are and discussed any concerns regarding elevation. Town Manager said, independent of the group monitor, she is out weekly assessing each site. Mayor ProTem Jones indicated that he has been to every home that is being elevated and taken pictures of the before, during and after stages. Mayor Pro Tem Jones asked Town Manger to share Mr. McGugan and Devin Francisco email addresses. Town Manager put both email addresses on a big poster for all to see. Ms. Hill indicated I never told them I wanted a ramp in the front and back. Commissioner Joyner responded I guess they had to design based on the design plan used. I told them not to block my driveway and I talked to Migual said Carolyn Hill. Commissioner Joyner asked if you sent an email. It would be by email. Ms. Hill indicated I called them, and I have proof on my phone of the calls and texts to show, Devin Francisco told me that Bryson said if they tear it down I would be responsible for paying to have it rebuilt. Commissioner Myrick indicated that he think it's been a lack of communication between both parties, and they just don't have it together. That's why they have a shortage of workers because they had to get rid of some of them. That's been an ongoing issue. I think it's time to have another conversation with them to get things resolved. We need to send email and have a face to face to solve this situation. It's bad for them raising homes and we say we don't have something to do with it but all we need to do for our

citizens to make sure they are treated right; some homes are not properly put back right. Commissioner Joyner indicated that Mr. Steve McGugan said they would pay water bills if they were higher and if you had a leak and had to have it fixed keep receipt to get reimbursed. Town Manager responded that when citizens bring concerns, concerns are forwarded to NCEM. As for repairs or fixing matters is that once a project is complete or along the way inspections are done and requests are made to fix items in prep for the certificate of occupancy.

V. Announcement

- 1) In the event of an emergency, please use any exit that is the safest.
- 2) Carolina Family Health Center (CFHC) is offering weekly recovery at SC.
- 3) Christmas Parade December 2@12PM. Can pick up application at the TH
- 4) BBQ Plate Sale October 28 Princeville Town Hall Parking Lot
- 5) Halloween Costume Contest Senior October 31, 9am-2pm.
- 6) NCORR Strategic Buyout Meetings

VI. Adjustment to Agenda: Commissioner Myrick request to add number 2 to old business for housing repairs update. Commissioner Linda Joyner motioned to approve Mayor ProTem Jones seconded. Vote carried 4-0. Commissioner Myrick motion to add number 3 to old business for recording system. No second motion failed.

VII. Approval of the Agenda (Recommendation: Approval)

A. Consent Agenda

- 1) September Regular Minutes Session 09/18/2023 (**Recommendation: Approval**)
Commissioner Joyner motioned to approve all minutes and Mayor ProTem Jones seconded. Vote carried 4-0
- 2) September Executive Minutes Session 09/18/2023(**Recommendation: Approval**)
Commissioner Joyner motioned to approve seconded by Mayor ProTem Jones.
Vote carried 4-0

VIII. Presentation: N/a

IX. Department Reports

- 1) Finance Reports (Check detail, Debit card, Budget vs Actual, bank signature page)
Mrs. Phyllis went over Budget Amendment for October 2023. Jones. Mayor

ProTem Jones shared concerns about invoices being months behind. Ms. Phyllis indicated that they were processed until 9/8/23. The total for the bill was \$59,000.00 town owes \$38,000.00 and OSBM owes \$21,000.00. Mayor ProTem Jones asked Ms. Phyllis going forward if monthly invoices could be submitted and be legible itemized and detailed. Ms. Phyllis indicated that they will be moving forward biweekly to prevent delays.

- 2) Public Works: Mayor ProTem Jones asked about a home on Lynch Drive that has a burned trailer on it receiving a letter stated, "grass is almost tall as me". Town Manager indicated that she would look at the list to see when a letter was sent to that address and how long before the next step would look like
- 3) Senior Center Town Manager indicated that Franki Joyner is working on coordinating with all stakeholders to get the elevator working. The wires were moist when they came out to look at elevator, so they had to dry out before both parties returned. Commissioner Joyner asked what caused it? Town Manager indicated she didn't know but if she had to make an assessment, it could be condensation. She stated she would follow up and send an email to the board. They are coming to look at elevator on Wednesday.
- 4) Edgecombe County Sheriff Office (ECSO): No comment
- 5) Princeville Volunteer Fire Department (PVFD): No comment
- 6) Carolina Family Health Centers, Inc./Freedom Hill Community Health Center: No comment
- 7) Ameri Corp: No comment
- 8) PYA: No comment

X. Town Managers Report

- 1) Accounting Software (NCLM: FYI) Town Manager along with Ms. Phyllis gave a presentation on software. Town Manager and Mrs. Phyllis discussed the pros and cons of the new software. Commissioner Joyner indicated I'm not getting a clear understanding as to why league pushing it. Is there a reason to upgrade? Commissioner Joyner stated, "if it's not broke why fix it?" What happens after you convert? Commissioner Myrick asked the total cost of fee? Everyone reviewed the cost page and no further questions. Mayor Jones asked to table until next meeting to get more information.

2) District# 6 Project: Town Manager indicated that project started this week with the Scope of work to be complete by next year. That she and the Mayor met with the Assistant County Manager and contractors and they walked them through the process.

3) Floodgates: Randy Howard presented an update and asked the board to approve Ridgewood being eliminated from the scope to save on dollars. He also asked for board approval on Addendum #2. Mayor ProTem Jones made motion to approve, Commissioner Joyner seconded. Vote carried 4-0

4) Museum: Town Manager indicated that the town appeal was not accepted by FEMA. The position that FEMA has was that the design Oakley Collier presented was an upgrade and with they can only put it back to pre-disaster condition otherwise it would be an increase in funding for the rebuilding of the museum. The bid was approved for \$232,000.00 pre disaster condition. One of the recommendations is to search for gap funding. The bid would be put out and may look different. The cost to repair the museum is over 1 million dollars. Commissioner Joyner indicated that something needed to be done because the longer the building just sit, the more it is going down and would require more work. Let's go forward with restoring pre-Hurricane Matthew and continue to look for funds. Commissioner Myrick made motion to reduce funds to pre disaster stage to restore museum. Mayor ProTem Jones seconded. Vote carried 4-0

XI. Attorney Report

- 1) Condemnation No changes I have reached out to Attorney Parker, no response.
- 2) Acquisition: No comment

XII. Old Business

1) 2023 State Aid to Municipalities Power Bill 2023 (FYI): Town Manager shared information on how funds can be used and cycle to receive funds.

2) Home Repair: Town Manager shared that contractor agreed to reduce price. Meeting with Lowes to see about reducing prices of

materials. A proposed contract will be sent to Attorney King. Commissioner Myrick indicated that Lowes is willing to do a 5% to 10 % on supplies. Town Manager asked if this was factual. Commissioner Myrick responded, "Its up in the store." Town Manager proposed doing phases of 5 for repairing homes and she would move forward with the general agreement with the contractor.

- 3) Recording system: Commissioner Myrick shared citizens want to go back and view sessions on you tube. Town Manager indicated that she and the clerk tried prior to meeting and need to update some programs. She shared trying to get the clerk acclimated. So, we will try again but currently the Town meeting the requirement to cover the meetings with the proper recordings.

- 1) League Services (FYI) Reviewed information provided by the league.

XIV. Board Comments: Commissioner Joyner asked Ms. Hill if she could forward the pictures to Town Manager for review. Mayor Jones shared upcoming events by Upper Coastal Plains. Mr. Telfair is making progress on apartments.

XV. Executive Session

Mayor ProTem Jones motioned to go into Executive Session and Commissioner Joyner seconded. Vote carried 3-0.

Commissioner Myrick motioned to close Executive Session Mayor ProTem seconded. Vote carried 3-0


- N.C.G.S. 143-318.11(a)(1)(6) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of United States, or not considered a public record within the meaning of the Chapter 132 of the General Statutes.
- N.C.G.S. 143-318.11(a)(4) To discuss relating to the location or expansion of industries agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations or to discuss matters relating to military installation closure or realignment.
 - 1) Economic Development
 - 2) Personnel

Commissioner Myrick motioned to accept Attorney King contract changes with necessary corrections to submit tomorrow seconded by Mayor Pro Tem Jones. Vote Carried 4-0.

Commissioner Myrick motioned to have Fire Contract complete seconded by Mayor Pro Tem Jones. Vote Carried 4-0.

XVI. Adjournment Mayor Pro Tem Jones motioned to adjourn meeting. Commissioner Linda Joyner seconded. Vote carried 4-0

 11/20/23
Bobbie Jones, Mayor Date

 11/20/23
Antionette Wheeler, Town Clerk Date

